



MINUTES

SPLBC Board of Directors Meeting

December 8, 2025 (9.30 am) Clubhouse

Attendance: Chris Chapman, Rhonda Dyce, Gay Hawley, Lois Goodeve, Gavin Clifford, Adele Tremblay

1. Call to Order: 9:34 a.m.
2. Regrets: Graham Mason, Harold Wiebe
3. Approval of Agenda: Moved Rhonda, seconded Gay.
4. Approval of Minutes of recent Board meetings: October 20 and November 10 meeting minutes accepted as amended. Moved by Gay Hawley, seconded by Lois Goodeve
5. Decision/Action/Follow-up:
6. Directors' Reports and Related Discussion: see attached

6.1 President's Report – Chris Chapman

- Member communications: the Bowling Stones requested use of the clubhouse for band practice Dec. 27, 1-4 p.m. Approved.
- Reminder: Annual report due to BC Registry (Societies) due 30 days after AGM; Adele T will follow up.
- Suggestion from AGM that the club make charitable donation: After discussion, the board agreed that donations to charities are a personal matter.
- Golden Bowl Award: I would like the board to start thinking about potential recipients of the Golden Bowl Award. Please forward any suggestions as soon as possible so we can make a final decision early in the new year.
- Governance chart: - Each director is to review the current Governance chart and submit any changes or corrections as soon as possible.
- Volunteer appreciation: Follow-up discussion on suggestion that an event be held to recognize volunteers. Board members raised issues of logistics and provided the historical context, i.e. that team leads have generally been responsible for acknowledging their volunteers by email or write-ups in newsletter. One possibility would be a looping slideshow showing volunteers in their roles to be streamed on

the clubhouse screens during events. Chris will follow up with person who made the suggestion to see if they would be willing to help with such an initiative.

- Central garden retaining wall and additional bike racks. The CPC will be looking into what grant money might be available for this project and will report back to the board with their recommendations. It was noted that the Parks Board has indicated they plan to install bike racks between our clubhouse and the brew pub.
- Suggestion Box: Lois suggested all Board members be able to see members' suggestions and asked if a photo could be sent out to all – Chris has agreed to do this going forward.
- Social Media: Naomi is working on increasing our presence on various social media platforms.
- Winter social events: Given the vacant Social Director's position, responsibility for any events such as Games Night and/or Winter BBQ would fall to the Board.

6.2 Treasurer's Report – Rhonda Dyce

TRANSITION

- John has been very helpful in walking me through what needs to be done. Set to do October and November close on Friday.
- Still waiting to get set up with Vancity. Until that is complete, I'm not able to access the account to make payments and do the reconciliation.
- CRC will be completed next week

BUDGET

- Approved budget was uploaded to Quickbooks. Budget was allocated by month based on previous year actuals, as opposed to 1/12 allocation.

GRANTS

- Looking into grant opportunities for the club, generally three types – operating grant, capital grant and project-specific grants.
- Operating grants
 - BC Gaming grant is available
 - 9 lawn bowling clubs in BC secured funding from this grant in 2024, ranging from \$5,250 to \$10,500
 - The key eligibility requirement is that the organization cannot have more than 50% of its operating expenses in cash at year-end.
 - Based on 2024 expenses, the current cash assets/investments balance (net of internally restricted funds) would have to be less than \$82,284 to be eligible for the grant.

- Internally restricted funds must be designated for a specific purpose, such as building/ land development costs or defined capital projects by way of a Board approval, prior to the fiscal year end
- The restricted funds must be noted in the financial statements and the accompanying board minutes
- General purpose, "rainy day", vaguely defined, generic building maintenance, or contingency funds will be considered unrestricted funds.
- Internally restricted funds will be considered unrestricted after having been reserved for more than five years or after seven years for reserves for building and land development costs.

Recommendation: Consider allocating cash to restricted funds to support future, known capital projects, i.e. roof, greens refurbishment

- Capital Grants
 - Met with Brad and David Bogle to review the capital projects that may be eligible to receive grant funding
 - Potential capital grants including the BC Gaming Capital Grant, City of Vancouver Community Capital Projects Grant and Vancity Community Grant
 - Working to align capital projects with grant criteria/objectives
- Project-Specific Grants
 - Grant funding to support specific projects, such as programs targeted for youth, marginalized populations, etc.
 - For example: BC Rehab grant – consider applying for funding for launchers/other bowling aids to support those in rehab
 - Is there interest in these types of grants?

6.3 Vice-President's Report – Gay Hawley

Item#1: Corporate events.

- We are in the process of developing an on-line sign up for corporate events, most importantly to provide clarity re days available.
- Don't have anyone offering to replace Judy, but Lois will support Judy M. Opening registrations usually mid Jan.
- Looking at recycling solutions.

Item#2: Bar

- I will follow up with Keith re his replacement and look at possibility of dividing responsibility between Volunteer Manager and Inventory Manager.

Item#3: Safety

- Cathy recommends that we replace the AED in the spring
- Look at having another AED session after that
- Reminders to keep scented products at a minimum and objects off the floor to prevent tripping during winter card sessions.

Item#4: New Business

- Office cleanup: almost completed
- Board orientation: suggestion raised, no decisions made
- Christine S.'s idea re newsletter: irregular entries to introduce Board members; Chris will talk to her.
- Popcorn machine: needs clear protocol on how to clean after use

6.4 Past-President's Report – Lois Goodeve

Membership:

- An issue around 25-year pins arose after the AGM when Christine Beaulieu informed us she had been bowling at a previous club before joining us. Our records, of course, don't reflect this information. So a pin has been ordered, and Stephen is looking into how we might be aware of these situations.
- Another question is being raised by membership. What is the optimum size of our membership? Should we still be actively trying to grow or just maintain our current size? The membership team could use some guidance on this now as plans are beginning for open House. Board discussed and agreed to continue current process but to monitor numbers of new registrations this year.

Nominating Committee:

- No new candidate(s) found as yet for Social, but we are still looking.

AGM: Want to raise an issue about certain terms being used. I believe they are very important.

1. We do not sell corporate **rentals**, we sell corporate **events** that we organize and support. That is why we charge the most and are the most successful. We supply the grounds, equipment and friendly competition. We need to change the wording.
2. We are a non-profit society and do not report profit and loss on our financials. We need to report **Surplus** and **Shortage**. Our surplus is just savings for our future costs. The use of profit and loss lends to misunderstandings as sited at the AGM. Not sure how to keep those words off our reports as they are embedded in the Quickbooks reports. Board agreed the "profit" should be changed to something like "pre-paid repairs and maintenance".

6.5 Director at Large Bowling Report – Graham Mason

- I am pleased to report that André Dufour has agreed to be the Games Leader for 2026.
- Reporting to the Bowling Director, the Games Leader will be involved in all aspects and levels of tournament play at SPLBC as we look at fresh ideas to streamline and improve the busy summer schedule.

6.6 Director at Large House – Gay Hawley for Harold Wiebe

- Renos: Gay and Harold looking into quotes from three companies for washrooms' renovation that would align with budgeted \$20,000.
- Flooring: Some buckling of laminate floors has been noted, likely due to use of wet mop, and kitchen floor has not been cleaned well. Gay will follow up with cleaners.

6.7. Director at Large - Greens Report – Gavin Clifford n/a

7. Carry Forwards/New Business:
8. Next Meeting: 2026 January 12, 9.30 am – Clubhouse.
9. Adjourned: 11:35 a.m.