

Agenda
SPLBC Board of Directors Meeting
Monday, July 18, 2022 (09:30 am)
Clubhouse

1. **Call to Order:**
2. **Regrets:**
3. **Approval of Agenda:**
4. **Approval of Minutes:** June 13, 2022 (Attached).
5. **Decision/Action/Follow-up:**
 - 5.1. Financial Statements to June 30, 2022 (Attached) – Rick.
 - 5.2. **Motion:** that the SPLBC Committee Guidance document be presented to, and followed by, all future committees and boards.
 - 5.3. **Motion:** that no private contact, or other personal information, will be shared with the membership at large.
6. **Reports:**
 - 6.1. President's Report (Attached) – Lois.
 - 6.2. Treasurer's Report (Attached) – Rick.
 - 6.3. Director at Large - Bowling Report (Attached) – Claus.
 - 6.4. Director at Large - Social Report (Attached) – Pat.
 - 6.5. Past President's Report (Attached) – Eva.
 - 6.6. Director at Large - Infrastructure Report (Attached) – Darrell.
 - 6.7. Vice-President's Report (Attached) – Chris
 - 6.8. Newsletter items.
7. **Carry Forwards/New Business:**
8. **Next Meeting:** Monday, Aug 8??, 2022 9:30 am – Clubhouse.

Minutes
SPLBC Board of Directors Meeting
Monday, July 18, 2022 (09:30 am)
Clubhouse

Attendance: Lois Goodeve (Chair), Chris Chapman, Eva Murray, Pat Furlong, Rick McInerney, Claus Braovac, Darrell Becker, Judy Lawson (Minutes)

1. **Call to Order:** 09:32 am
 2. **Regrets:** Nil.
 3. **Approval of Agenda:** MOVED: Claus, SECONDED: Pat that the Agenda be approved. CARRIED.
 4. **Approval of Minutes:** June 13, 2022 (Attached).
MOVED: Judy, SECONDED: Rick that the minutes of June 13, 2022 be approved. 6 votes in favour, 1 abstention.
 5. **Decision/Action/Follow-up:**
 - 5.1. **Financial Statements to June 30, 2022 (Attached).**
 - ACTION Item: Financial Committee (Lois, Chris, Rick and Nate) to meet to look for an efficient way to produce financial information for board review.
 - MOVED: Rick, SECONDED: Pat that the financial statements to April 30, 2022 be accepted. CARRIED.
 - 5.2. A **MOTION** was made by Judy, SECONDED by Eva that the SPLBC Committee Guidance document be presented to, and followed by, all future committees and boards. CARRIED.
 - 5.3. It was noted that the SPLBC Privacy Policy (Approved May 11, 2020) states that no private contact, or other personal information, will be shared with the membership at large.
 6. **Reports:**
 - 6.1. **President's Report (Attached).**
 - the Board agreed that a warning letter be sent to a convenor by the Vice-President on behalf of the Board.
 - 6.2. **Treasurer's Report (Attached).**
 - an excess of funds is noted, however, much of those will be used up over the winter and we are still awaiting the Parks Board agreement to see if that will impact club expenses.
 - ACTION Item: Rick to convene a meeting of the Capital Priorities Committee with a goal of information gathering and planning.
 - 6.3. **Director at Large - Bowling Report (Attached).**
 - 6.4. **Director at Large - Social Report (Attached).**
 - 6.5. **Past President's Report (Attached).**
 - ACTION Item: Chris to remove the phrase "bowling members only" from the entry form section of the membership application form.
 - ACTION Item: each Director to review and update their current job description as well as their Team Leader's job description(s).
 - 6.6. **Director at Large - Infrastructure Report (Attached).**
- Claus left the meeting at 11:24 am.
- 6.7. **Vice-President's Report (Attached).**
7. **Newsletter items:**
 8. **Carry Forwards/New Business:**
 9. **Next Meeting:** Monday, Aug 8, 2022 9:30 am – Clubhouse.

The meeting adjourned at 11:40 am.

MINUTES APPROVED BY BOARD OF DIRECTORS ON Aug 8, 2022.

President

Secretary

SPLBC Board

July 18, 2022

President's Report

Member Feedback:

Lots of Kudos for Canada Day; low key approach was loved. So happy to see flagpole fixed. And I heard 160 in picture? Also, many positive comments on the return of interclub tournaments and good turnout for club tournaments. We seem to be on our way to a stellar season. Lots of positive feedback on the newsletter.

Dispute with Friday Bridge Convenor:

I believe you all saw my email to convenors asking them to cancel bridge on July 8. This was based on complaints from the bridge group about corporate crowding and a threat from a convenor that they were not going to set up in the back corner again to accommodate a corporate group. I am sure you are also aware that the convenor did not comply with this request as she felt it was unnecessary??? Now it turned out to be a fine day and the corporate group stayed outside and actually left a bit early so there was no conflict. But I don't think that is the point. We, as a club support and depend on corporate income and it is not unreasonable to ask our members to accommodate them. In the past, several times, individual draws, leagues and card games have been rescheduled to aid corporate functions. I was taken aback to have my direct request disregarded. Your thoughts please.

Miscellaneous items:

I went over the member list and applied for 25-year pin for Pat Ritchie. It comes from Bowls Canada and doesn't cost us anything. It looks like we will need 3 next year.

The new Monday afternoon euchre has started with Janice Krieger as convenor.

I received a request from a Yue- Ching Cheng, Langara College teacher for a visit in September with 20 students of Recreational Facility Operations. I agreed to this as I would like to find out a little about potential summer students or work terms that we might take advantage of. It is only supposed to be an hour or so, so I will lead it and handle it like our bus group visits. They are also visiting the Second Beach Pool the same morning.

The Telus issue is ongoing. However, I think I have our supply address changed in our account file and we should not be getting the steady stream of appointments to upgrade to fibre optics. The next step is Telus's to actually install fibre in our building. No timetable for that.

The Stanley Park Mobility Study is ongoing, and we are still participating. Went to a workshop at the PB office. Interesting that many other parks going through similar studies. They showed results from Central Park, NYC, Golden Gate Park in San Francisco and policies on people access from Disney Inc.

Lastly, I really appreciate all the hard work and enthusiasm this board has put into the season so far. Above and beyond! Thank you all.

TREASURER'S REPORT

JULY 18, 2022

FINANCIAL STATEMENTS

The financial statements for June 30th represent the results for the first 3 quarters of the fiscal year. With the bulk of renewal and new membership fees now collected and corporate rentals started, we have just over \$138,000 in cash and equivalents in the bank. Our profit for the year-to-date is \$56,182, which is significantly above the budget figure of \$12,537.

ACCOUNTING

Our Quickbooks accounting software application has been converted from a standalone version on the club's laptop computer to an online version. This has greatly improved access to the system for our accountant, who is the prime (and currently only) registered user. I will be creating a sub-account and taking an online training course in the near future.

Rick McInerney

MONDAY JULY 13, 2022

BOWLING REPORT

Subject -COACHING

David Griffiths and I have introduced Coaching lessons every Tuesday @ 11 AM (coincide with Shady Ladies) and 6:45 PM (coincide with Novice tournament). These will be held until mid August 2022

- a) bowls delivery clinics
- b) skills clinics
- c) strategy clinics
- d) etiquette clinics

Subject - GAMES

Graham Mason has successfully run two INTER-CLUB bowl events and is very pleased with the sign-up sheets for the CLUB CHAMPIONSHIP events to be held in the coming weeks.

Subject - BOWLS SHOP

The co-ordinated supply of measures, grippo, + spray chalk with the BAR (SQUARE) has provided an easy purchase option for our members.

Claus Braovac (bowling)

Reporting on behalf of David Griffiths and Graham Mason

Director at Large – Social

Things are moving along nicely

- Had a lovely Canada Day – really good turn out; all good comments. Huge thanks go to Christine and her team for such a great day!
- Things are shaping up for BC Day – Chris Chapman and Sue Smolen are taking the lead. Many thanks to them – I know it'll be great!
- Pride Party is July 28 – Luc Millaire is organizing it again this year with the theme of Grease. Sounds like a lot of fun!
- I'll be looking for someone to lead the Labour Day Event as I'll be in NYC. I'll put out some feelers this week.
- Although the BBQs are not well attended this year, the BBQ teams are working well together. Next Friday should be a fun night as there will be music, too! Let's hope for a good turn-out.
- Diane Schindel has started getting people to make homemade snacks for the tournaments – so far, so good. People are stepping up and offering to bring treats in. It's great Diane has taken this on!
- Janice Kruger is hosting Euchre on Monday afternoons – I believe she had 2 tables; everyone enjoyed it. A big shout out to her for taking on the organization of the games.

Pat Furlong

*Report to the Board
July 2022
Past President*

(1) Membership

Here are a few statistics for your information

Bowling new: 77
Bowling total: 273
Social new: 6
Social total: 65

Ages:
55-64: 45
65+: 225

Gender:
New bowlers: 38 female; 39 male
Full member bowlers (including new bowlers): 137 female; 136 male

As mentioned in the last report, the level of complexity and greater need for communication has become a reality. There were again a number of glitches this past month having to do with name tags not being ordered, even when people have paid. Unfortunately, the irritation is aimed at the Membership Team.

Additionally, we have had to deal with requests from numerous sources, putting the team in a perpetual reactive mode.

It's been a challenging year and I've been trying to understand why that has been so.

One reason is that financial information has been removed from Membership control and the team has had to rely on receiving financial information in a timely manner so that tasks could be accurately completed.

A second reason is that technology has not lessened the workload, just made it different.

Based on our experiences this year, here are some "big picture" recommendations:

New technology, particularly, POS payment requires streamlined, and perhaps altogether different procedures. POS has morphed into more than a payment system; it's become a control centre.

Renewing members should not have to complete an application form, just pay through the POS. This then can happen at any time. It would save considerable work in re-entering data already captured. This would then align with the desire to renew at any time.

Rethink the *Free Lesson* concept, in fact, rethink the need for lessons prior to joining. Try out bowling at Open House, join, get lessons, play. This recommendation did not receive support when floated earlier this year. With the workload and extra coordination of large numbers, we should not return to advance payment for lessons. A policy around this needs to be determined by January or February 2023.

Members want their name tags, so they might be ordered more often, knowing that there will be additional costs in handling and delivery. This could happen end May, mid-June, end June.

A first directory might be sent out end of May and a second, end of June. Then errors or omissions can be corrected. Also, Team Leaders would get volunteer lists earlier in the season. A "confidential" directory might be prepared for the Board with more information than members get.

Some members do not want any contact info shared. In the past and again this year, there have been occasional requests for us to give out phone numbers or email addresses. A policy in this regard is needed. Here is a motion that I would like on the agenda.

No private contact, or other personal information, will be shared with the membership at large.

There are many more procedural/operational things that need assessment, but those are not Board issues.

(2) Nominating Committee

Work officially begins in September. There will be two new people joining me this year.

We need to remember the separation between Governance and Operations. The Board should not be operationally running the club. Our job is to advise, lend support, and volunteer when required. Teams, and Team Leaders, need autonomy to determine how things are done.

We want strategic thinkers on the Board but if members think being on the Board requires a huge amount of time and effort, then it will be difficult getting good people to run.

Board members should chair, or be part of, all sub-committees.

Respectfully Submitted
Eva Murray

SPLBC Board Meeting July 2022
Director of Infrastructure
Darrell Becker

Greens: (Gavin Clifford)

The greens team welcomed the return of Petra back to the ranks and her efforts in getting the grass out of the ditches and from between the cracks in the pavers under the bike rack. Others have worked to clean stubborn tufts of grass poking through around the end boards.

The caps on all of our end boards won't likely survive another year so I recommend adding that work and the purchase of the required lumber on to the contract that we'll need to negotiate for the east green plinth replacement.

A steel hose reel has been purchased to replace the old reel on the east water tap. The new reel doesn't have wheels and has been secured to the lawn using metal stakes. This provides stability and I plan to buy a similar hose reel for the west tap. The existing plastic wheeled reel is on its last legs. The new reel can likely be secured to the side of the concrete bin beside the equipment shed.

The greens are holding up well and many bare spots have filled in with new grass growth. They performed well for the V&D mixed fours tournament as well as during a rainy Club Mens Singles tournament. Several very experienced bowlers attending both tournaments gave good reviews on the shape of our greens.

Gordie, the original contractor that installed the burgundy umbrellas agreed to repair the four broken support sleeves free of charge. Work is under progress.

The delivery and installation of new sprinkler heads is expected the week of July 10 or the following week.

House: (Darrell Becker)

The flagpole has been repaired, thanks to Lois, Gavin and the Parks Board. The repair coincided with our amazing Canada Day celebration. We had issues concerning the pickup of the green bin by COV I made several calls to 311 and the bin was finally emptied this past Friday, July 15th, after 3 weeks. Hopefully this doesn't happen again! Vancouver Fire completed their annual inspection of the emergency lights and fire extinguishers.

VP Report to the SPLBC Board of Directors

Date: July 16, 2021

Prepared by: Chris Chapman

Corporate Rentals

See attached breakdown of Corporate Rentals

Square Payment System

Have trained 12 + people on using the POS system and as a result of that the bar is being opened on a more regular basis.

See Attached Bar Sales Report