

AUGUST Approved Minutes

Approved Minutes

SPLBC Board of Directors Meeting

Monday 11th August 2025 (9.30 am) Clubhouse

Attendance: Chris Chapman, Gay Hawley, Lois Goodeve, John Roberts, Gavin Clifford, Harold Weibe, Tracie Sievers

1. **Call to Order:** 9.33am
2. **Regrets:** nil
3. **Approval of Agenda:** Yes Motion: Gay Hawley. Second: Lois Goodeve
4. **Approval of Minutes:** 11th July, 2025 Chris Chapman
5. **Decision/Action/Follow-up:**
6. **Directors' Reports:**
 - 6.1. **President's Report** (Attached) – Chris.
 - 6.2. **Treasurer's Report** (To Be Forwarded) – John.
 - 6.3. **Vice-President's Report** (Attached) – Gay.
 - 6.4. **Past President's Report** (Attached) – Lois.
 - 6.5. **Director at Large – Bowling** (Attached) – Graham.
 - 6.6. **Director at Large - House Report** (To Be Forwarded) – Harold.
 - 6.7. **Director at Large - Greens Report** (Attached) – Gavin.
7. **Carry Forwards/New Business:** Budget sheets and Volunteer Sign ups
8. **Next Meeting:** 22nd September 2025, 9.30am – Clubhouse.
9. **Adjourned:** 11.49am

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6.1. President's Report

Power source under Gazebo and lighting over the bike racks – yes it is possible, Harold is talking to someone about getting it done. Preference would be on a separate switch. Will try to get organised for this year, but next year ok also.

Capital Priorities Committee Recommendation for NHSP Grant:

At our last meeting, July 20, the committee concluded to make a recommendation to the Board to focus our New Horizons Seniors Program grant application for this year (\$25,000) to purchase a new plug-in electric greens mower. The thinking: our two Toro mowers are 26 years old and require ever-increasing time and costs to maintain in good working order, at some point we will have to replace some major parts on both mowers including new reels, bedknife assembly, clutch mechanisms, main rollers and bearings. The gas engines we can generally keep running with regular TLC and spare parts.

Recommendation:

1. Purchase a new Toro e1021 Flex reel mower – essentially the same mower we operate today but battery electric with a 50 Ah fixed battery (about 4 hours running time – easily complete both greens on one charge); 21" cutting width (same as existing Toro mowers), 11-blade reel, height of cut range 0.047" to 0.500" (we typically operate between 0.125" and 0.200"), charger, transport wheel kit, 21" split roller: **\$27,954 + taxes**. The mower is available from a local supplier Oak Creek Golf & Turf (Surrey) with a \$1,000 deposit. Risk: the mower was originally manufactured in the USA, there are no tariffs on this particular mower, however, the NHSP review committee may balk at a purchase of a USA made machine that would now attract a 25% tariff (all golf equipment subject to same tariff, for now).
2. The Toro machine is the best option technically and from a price point. As a backup plan: we will include in our grant application purchasing an electric mower manufactured outside the USA (there are no Canadian manufacturers of electric reel mowers) including Swardman (Czech), Scott/Rover (Australia), Ransomes (UK) and Jacobsen (UK). The only fit to meet our technical needs is the Jacobsen battery electric Eclipse Elite 2: 22" cutting width, 11-blade, charger (120/240V), wheel kit, split roller, also 50Ah fixed battery: **\$30,864 + taxes** from a local supplier in Abbotsford, Avenue Machinery. Risk: UK manufactured so ongoing wear parts will need to be in inventory at the club, also the cutting setup is a little more complicated to adjust compared to Toro.

For both options we would recommend the club budget for an add-on Groomer Kit, approximately \$6,000 from each supplier (including a tariff on the Toro mower of over \$900, no tariff on the Jacobsen unit but about the same price) – **this feature will remove thatch each time we mow the greens**, for improved greens performance and drainage when coupled with regular rolling.

Michael O'Brien has suggested we offer Oak Creek: purchase of the new electric Toro mower PLUS a trade-in of our two aging Toro 1000's for a somewhat newer Toro 1000 as a backup mower plan. Michael has been dealing with Oak Creek for many years in his golf course superintendent role at two courses. The Allett electric mower we currently own will provide an ongoing electric backup for either of the new electric reel mowers as well as early morning tournament cuts and bentgrass nursery cuts.

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We plan to begin the grant application process immediately to meet the submission timeline in early September, including time for review by the Board. Please let me know if you have any concerns with our recommendation to proceed with the NHSP application for a new mower?

Webmaster role – Garry Brazzill to meet with Stan to decide if he will take on the role.

Canada Day Photo – do we want to spend approx.\$150 to print? Graham to check with Graphics place about having printed Vs London Drugs.

Square – Ronda Dyce is now running social event payment lists and will be trained on the rest of Square in the coming weeks.

Suggestion box in place is located next to office door now and is a secure box.

6.2. Treasurer's Report

Sent out June financials.

Waiting on July cash numbers from Square

Identified different formats of invoices / envelopes etc

July 90 + invoices

Approval process – John is approving but no one else has seen them. Nothing we can't trust so continue to approve.

Capital Funding will be under John from Tuesday

Corporate – John's Personal phone number on invoices and companies are calling him with issues paying through QuickBooks. Keeping QuickBooks and square separate at this stage. Last 3 invoices have not worked. Request for John's phone number to be removed from invoices.

No changes to be made to QuickBooks

Guest Fees – being found in different locations (bar/office etc). All guests are to sign the book, and cash fees put into suggestion box. Tracie to update page located with sign in book and include QR code for online payment

Guest Attendance and drinking – Saturday and Sunday night had 2 separate groups (members who had non members with them) playing and drinking. This is an absolute no go and newsletter item and email to be sent out. Only alcohol purchased at SPLBC may be consumed, and only non members who have been signed in with a member can purchase from the bar.

Office Security – office was a mess, looked like someone was looking for something. Sign in the office to clean up after themselves

Volunteer opportunity for someone to do a quick clean of office every week.

6.3. Vice-President's Report

AED & CPR seminar has 10 people registered for Saturday – great lesson. Huge beneficial investment. Bridge, euchre and crib covered, bowlers also. Perhaps do again in May 2026 as more people wanted to be involved but couldn't attend.

Item#1: Corporates: We have been a bit worried about getting enough volunteers out, but appealing to bowlers at draws seems to work when we feel desperate. There have been a number of novices who have started to work in the corporates, and when I follow up, they seem happy to sign up again, relieved that it is not too daunting but actually fun.

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We had one group use the BBQ themselves, rather than have a caterer use it, and that created much more of a mess than anticipated. We do charge for them but will need to organize someone to do a good clean up of BBQ & tools right after the event.

We do wish the corporate organizers would refer to the FAQ we send out, as Judy has been fielding many questions that have already been addressed on the FAQ, and it is a lot of extra and redundant work.

Item#2: Bar: Still doing good business at events. Most members have embraced the new cleaning responsibilities, making things more streamlined for the kitchen. I have talked to Keith W about the Wednesday afternoon league, and it sounds feasible to offer “happy hour” alternatives, I have not asked the bowlers yet. There are some options for prepared food that can be heated from frozen, but much of it needs to be defrosted first which is problematic.

I have been fielding questions about kitchen clean up in the absence of a social director. When a shift comes on to set up the kitchen, for a tournament for example, the kitchen should be clean and ready to go. I suggest that we have a checklist of clean up procedures for event organizers to use. During the BC Day Event, I took out the garbage, compost, recycling because it was not laid out clearly that these should be done. I would like to ask Sue & Christine for their input.

Harold is purchasing different bags – different sizes for different bins. Get clear bags immediately to replace the current ones.

Bathrooms garbage is also often full and kitchen staff are having to clean it.

Cloths – Sue would like them to be taken away. Available for novices and corporate on rainy days only. Chris going to take on washing cloths once per week. Also ask for volunteers.


Private rental – Wendy has asked for information for a birthday in October. Refer this to Chris. Tracie to share information from Dropbox to Gay for Member rental.

6.4. Past President's Report

Membership report:

Not a lot of activity at this time of year. Had a request for a partial year membership that was denied but the couple have come bowling once as a guest bowler. They are allowed 10 visits a year. Stephen and Terry did a fantastic job on membership this year and are beginning to think about next year.

Participation Co-ordinator:

Kat is continuing to be effective in this role. I am interested in her taking on the volunteer jobs and processes. Creating short videos to show roles and responsibilities. Try to get 2nd year bowlers into the mix. Looking for videographers. 

Lois to send Kat info for Volunteer call out

Nomination Process:

Asking this board to begin thinking of next year's board. At September's meeting, I will be polling to see who is willing to stand for next year.

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6.5. Director at Large – Bowling

This past weekend SPLBC won New West mixed 4s comp and Mann Park Men's Triples

Lots of effort in competitive and club coaches is paying off – SPLBC is strong and getting better.

14 teams signed up for the Bell Aussie Pairs qualifier.

Last year was a single game knockout. Although different formats were considered, the practical decision was to leave it at one game, with the winner advancing. With 8 places reserved for SP teams, the final spot will be a random draw between the losing teams.

Teams will play one 14 end game in Aussie Pairs format with no time limit. Scorecards should be emailed to aussie2@splbc.com

Winners will be sent the jotform link to register and pay to enter the tournament.

Gay has suggested that SPLBC consider an Aussie Pairs tournament in house.

- *Graham Mason*

Coaching Report

Following the success of our club novice tournament, seven Stanley Park members (5 men, 2 women) have signed up to play in the Vancouver & District Men's and Women's Novice event which starts the week of August 11 at West Vancouver LBC. In total, 18 women and 20 men from the various V&D clubs will be competing.

Certified Club Coaches have been assigned to assist the bowlers, and we are also providing markers for the event.

- *Cheryl Young*

6.6. Director at Large - House Report

Keeping up with supplies and changing out bags. Doing any repairs when needed.

Garbage being taken out when needed, clubhouse seems to be kept tidy generally. Wayne is still helping.

Shelf still to be reinforced.

TV over bar – USB to be updated during tournaments and shown. Menu has been shown, newsletter pieces. Gay to put on open list for Bar. Bar tenders to turn on and set up when they come in.

Could Canada Day photo be put up there?

Can anyone identify anything we need to repair / start or finish for 2026 – to raise in September meeting.

Wise to purchase another Ipad before the end of September with square and printer – can also be used in the bar.

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6.7. Director at Large - Greens Report

The typical busy summer schedule and hot weather has taken its toll on the greens. While much of the greens are in good shape there are a few patches on both greens that are showing signs of stress. The center of both greens are brown indicating they are not receiving the same irrigation levels as their surroundings. This is likely due to the reduction of water pressure implemented by the parks irrigation team in their effort to reduce the likelihood of another pipe break due to old irrigation infrastructure. Regular hand watering by crew has helped. On August 8, Andrew Driver (Parks Irrigation) confirmed that my request to have the water pressure increased to 100 psi up from 80 had been actioned by his crew on Aug 6. They had previously been lowered to 80 from 120 in response to a broken water pipe that led into sprinkler head #3. The sprinklers will be observed to see if they now cover the center of the greens.

Aerating is planned to help alleviate the compaction along some of the edges where there is high foot traffic and pressure from players frequently stepping down on to the greens from the upper pavement. Hot weather and heavy greens usage has made this very difficult to schedule. Moss is being treated every two weeks. Dollar spot fungus is once again spreading through the east green. Another application of Prophecy fungicide will be administered to halt its progression. Ant colonies are beginning to pop up and are being treated with non-toxic ant killer.

A dedicated greens crew has continued to keep the greens and surroundings clear of debris, trim and tidy. Scott used the lower cut on the greens prior to all tournaments. Comments on the greens condition has been favorable from many of the visiting participants in the tournaments we've hosted this summer. Leagues have also been able to find enough viable rinks to accommodate all games.

Christine Beaulieu repaired about a half dozen fabric umbrella covers at no cost to the club. The covers were in such bad shape they were practically useless. Repairing the covers rather than replacing them saved the club hundreds of dollars. Repair to an umbrella stand as well as some bowls rakes and scoreboards are also needed.

A metal gazebo was purchased in July and assembled just in time for it to be used as an outside bar for the annual Pride Party. It will be a permanent structure covering the draw table and should be a useful station for officials during tournaments. It can also be quickly converted into an outdoor bar and beverage station for social and corporate events. It was assembled over the course of a full afternoon by Terry Furlong, Donald Robertson and Garth Dawson.

Clubhouse Refurbishment

No updates to report.

Carry Forwards/New Business:

Budgets for 2026

John to send out 2025 numbers for each department

Get numbers organized for September meeting. 30th September is EOFY

October meeting is getting ready for November AGM

Volunteer Sign Ups

Corporate using volunteer sign ups – Gay would like access to this, and she has no idea how it's going.

Rick is doubling workload as he is inputting names from sheets into online.

Majority volunteers are still using paper.

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Bar mostly online.

Greens is not using online.

Kitchen is mostly paper.

If you have volunteer opportunities reach out to Rhonda to set up.

Chris to provide results from Christmas party survey

MINUTES APPROVED BY BOARD OF DIRECTORS ON 22nd September, 2025

CC _____

Chris Chapman, President

TS _____

Tracie Sievers, Secretary