

Unapproved Minutes
SPLBC Board of Directors Meeting
Tuesday Sept 19, 2023 (9:30 am)
Clubhouse

Attendance: Chris Chapman, Judy Lawson, Rick McInerney, Lois Goodeve, Sue Smolen, Graham Mason, Lisa MacLean (Minutes).

1. **Call to Order:** 9:30 am

2. **Regrets:** Wayne

3. **Approval of Agenda**, with amendment to move the President's Report to the bottom. MOVED Lois, SECONDED Judy. CARRIED.

4. **Approval of Minutes:** MOVED Lois, SECONDED Judy that the August 28, 2023 Minutes be approved. CARRIED.

5. **Decision/Action/Follow-up:**

5.1 Pads to be put onto new rakes. **ACTION ITEM:** Graham to complete when activities at the club shut down in a couple of weeks. Discussion of rake storage. **ACTION ITEM:** Graham to investigate rake storage solutions when activities at the club shut down in a couple of weeks.

5.2 Bowling Arm: No word as yet.

5.3 Christmas Party 2024: **ACTION ITEM:** Sue to take care of setting a date/place for next and subsequent years' party.

5.4 No information on Bowls BC fees for 2024 yet.

5.5 **ACTION ITEM:** Rick and Chris to go over the budget and prepare a list of revenue and expenses for each area up to the end of August. September items will not be included in the report.

6. **Reports:**

6.1 Treasurer's Reports, Balance Sheet as of July 31, 2023 & YTD Income and Expenses vs Budget Oct 2022-July 2023 (Attached).

All routine items for this month. Discussion of 3 receivable items. Ann Berridge is following up on the remaining outstanding item: Becky Wong corporate event. Discussion of Deferred Revenue item for club shirts: should be moved to merchandise sales.

Rick will be gone from September 28 to October 25, 2023.

6.1.1 **ACTION ITEM:** Rick to set up email forwarding from the Treasurer account in Roundcube to Chris' President account for the financial items for the duration of Rick's absence, so Chris can take care of any incoming items during this period.

6.1.2 **ACTION ITEM:** Rick to send Treasurer job description to Lois.

6.2 Vice President's Report (Attached).

Corporate rentals have been excellent this year and contributed a great deal to the Club's income. However, corporate volunteers were pushed to their max so the Board will need to be mindful of the volunteer workload when setting next year's budget targets. Perhaps do fewer events but larger to make things more manageable.

Discussion of messy drink spills in shed.

6.2.1 **ACTION ITEM:** Judy to look into solution for drink spills.

6.3 Past President's Report (Attached).

The Nomination Committee has been convened and begun its work to fill 1-2 Board vacancies.

6.3.1 **ACTION ITEM:** Lois to prepare and submit a newsletter article for the membership on the nomination process.

Susan Guthrie is working on compiling membership stats for the AGM. Discussion of numbers of new and renewing members.

6.3.2 **ACTION ITEM:** Lois to ask Susan to add the renewal of new members to her stats compilation.

Discussion of the Volunteer Coordinator position. The Board would like to keep this position for next season and ask Rob Berridge to continue in it. The talks at the Novice and Blue Heron nights were excellent and key in making new members feel welcome and included. Discussion of integration of new members in social activities and mixing up the seating at such events so members get to meet a variety of people over the course of social events.

6.4 Director at Large – Bowling (Attached):

Coaching has been a big success and Petra wants to return as Coaching Director for next year.

Discussion of Awards Day prize money payouts. Great to have so many members involved in leagues this year.

6.4.1 **ACTION ITEM:** Graham to budget for Novice prize money next season.

Discussion of League structure and the need for leagues to have consistency in their prize/points distribution.

6.4.2 **ACTION ITEM:** Graham to prepare guidelines for the league convenors.

6.5 Director at Large - Infrastructure (Attached).

Discussion of the top caps/bank boards/topping boards replacement. MOTION: to approve up to \$9,000 to be spent on replacing the top caps. MOVED Lois, SECONDED Sue. PASSED.

6.5.1 **ACTION ITEM:** Chris to talk to Gavin about testing the top cap material on one green first before buying it for both greens.

Discussion of power failure issues.

Discussion of Pro Shop inventory: these items should be for sale through the Square system at the bar. No cash sales.

6.5.2 **ACTION ITEM:** Rick to do a Pro Shop inventory to give Chris a valuation of the products on hand as of Sept 30, 2023.

6.6. Director at Large – Social (Attached).

Discussion of frozen meals on hand.

Discussion of payment for Awards Day Dinner.

6.6.1 **ACTION ITEM:** Sue to do an inventory of what is needed in the kitchen/hospitality area for the next year.

6.6.2 **ACTION ITEM:** Lisa to move the 3 hospitality managers' positions from Games to Social on the Org Chart.

Discussion of the Club Halloween Party. Prizes for best costume.

6.2.3 **ACTION ITEM:** Sue to investigate the cost of a Karaoke machine.

Discussion of issues related to the Christmas Party.

6.2.4 **ACTION ITEM:** Sue to post a call in the next newsletter for volunteers for the Christmas Party.

6.7 President's Report (Attached)

Discussion of issues related to our bowling greens. Chris and Judy met with Kate Perkins, our main Park Board contact. Asked about the Park Board willingness to supply land for a third green – initial response was no, but Kate will take our request to the Park Board. SPLBC needs to know whether the Board will support this for our planning purposes. Other bowling clubs are struggling and some are likely to close because not cost effective to run.

Winter Socials: Start small with one Friday night social event per month over the off season.

6.7.1 **ACTION ITEM:** A committee of George Guthrie, Chris, Judy, and Graham will plan our first Friday Night Social, a games night on October 20, 2023.

Discussion of bridge and how to make it more inclusive.

6.7.2 **ACTION ITEM:** Sue to ask Alice to put a notice in the newsletter of where to get bridge lessons so that anyone interested in learning can do so, with an eye to joining the bridge group in the future.

Discussion of a Darts League.

7. New Business

7.1.1 **ACTION ITEM:** Lisa to find out the timing of items (reports, slides, etc) required for the AGM and communicate that to the Board. **AGM date:** Sunday Nov 12, 2023 1:30 – 3 pm.

8. **Next Meeting:** Monday, October 16, 2023 9:30 am Clubhouse.

The meeting adjourned at 11.45 pm.

MINUTES APPROVED BY BOARD OF DIRECTORS ON _____, 2023

Chris Chapman

Lisa MacLean

President

Secretary

TREASURER'S REPORT

September 19, 2023

Financial activity continued at a seasonally brisk pace in August. The transactions were again all of a routine nature, the most significant being 9 corporate group rentals totalling nearly \$21k in income. The largest expenses were \$2.6k for the Pride Party (covered by entry fees) and just over \$1k for an inspection of the drainage pipes under the west green. We are nearly \$65k ahead of the budget plan for net income through 11 months of the fiscal year.

The balance in our operating account on August 31st was \$120.1k and currently (Sept. 17th) sits at \$123.2k.

The financial statements from QuickBooks are attached.

Rick McInerney

STANLEY PARK LAWN BOWLING CLUB BALANCE SHEET AS OF AUGUST 31, 2023

Assets

Current Assets

Cash and Cash Equivalent	
1052 Vancity Operating Account	120,063.91
1055 Gaming Account - Vancity	5.84
1082 Vancity Cashable Term Deposit 3565	20,000.00
1083 Vancity Non-Redeemable Term Deposit 3623	20,000.00
1084 Vancity Non-Redeemable Term Deposit 1581	21,819.88
Class B Membership Share	7.19

Total Cash and Cash Equivalent \$181,896.82

Accounts Receivable (A/R)	
1210 Sundry Accounts Receivable	11,959.50

Total Accounts Receivable (A/R) \$11,959.50

12100 Inventory Asset	445.20
1405 Cash Floats	100.00

Total Current Assets \$194,401.52

Total Assets \$194,401.52

Liabilities and Equity

Current Liabilities

2114 Deferred Revenues	1,575.00
51 Merchandise Sales	1,405.30
53 President's Membership Subsidy Fund	950.00

Total 2114 Deferred Revenues 3,930.30

25500 GST/HST Payable	5,631.02
25550 PST Payable (BC)	231.33

Total Current Liabilities \$9,792.65

Total Liabilities \$9,792.65

Equity

Retained Earnings	131,652.04
Profit for the year	52,956.83

Total Equity \$184,608.87

Total Liabilities and Equity \$194,401.52

Stanley Park Lawn Bowling Club

YTD Income and Expense vs. Budget

October 2022 - August 2023

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Income			
4020 Membership Fees - Active	74,280.68	65,000.00	9,280.68
4022 Membership Fees - Social	6,364.29	4,500.00	1,864.29
4023 Locker Rental	1,609.05	1,600.00	9.05
4024 Name Tags & Fobs	2,915.21	1,350.00	1,565.21
4026 Membership - Coaching Lessons	75.00		75.00
4030 Games - Club Events	6,778.70	5,880.00	898.70
4032 Games - Miscellaneous Revenue	47.62	300.00	-252.38
4040 Corporate Groups Rentals	54,705.71	28,000.00	26,705.71
4100 BBQ (Food) Sales	12,011.41	7,000.00	5,011.41
4110 Social Events	12,375.39	10,000.00	2,375.39
4120 Bar (Liquor) Sales	18,366.54	12,000.00	6,366.54
4122 Bar (Food) sales	1,121.74	150.00	971.74
4124 Soft Drink Sales	807.25	520.00	287.25
4220 Other Club Activities	2,633.75		2,633.75
4240 Merchandise Sales	907.70	2,375.00	-1,467.30
4255 Donations - Allocated	0.00		0.00
4440 Interest Revenue	152.02	500.00	-347.98
Total Income	\$195,152.06	\$139,175.00	\$55,977.06
GROSS PROFIT	\$195,152.06	\$139,175.00	\$55,977.06
Expenses			
5020 Greenskeeping			
10 Contract	27,500.00	31,050.00	-3,550.00
17 Greenskeeper - Other expenses	876.46	800.00	76.46
Total 5020 Greenskeeping	28,376.46	31,850.00	-3,473.54
5022 Greens - Consumables			
20 Fertilizer/Nutrients	2,309.03	2,600.00	-290.97
21 Surfactants	1,867.15	1,200.00	667.15
22 Fungicide/Herbicide	1,155.60	1,000.00	155.60
23 Pesticides		100.00	-100.00
24 Additives (Lime, pH control)	368.16	500.00	-131.84
25 Sand	1,854.11	1,000.00	854.11
26 Seed	373.43	800.00	-426.57
Total 5022 Greens - Consumables	7,927.48	7,200.00	727.48
5023 Greens Services & Repairs			
31 Coring/aeration in-house	25.40		25.40

35 Repairs (plinths,boards,drains)	1,035.32		1,035.32
36 Paint Supplies, Wood Preserves		250.00	-250.00
Total 5023 Greens Services & Repairs	1,060.72	250.00	810.72
5024 Greens Equipment			
40 Equipment Consumables	734.67	888.88	-154.21
41 Service/parts/repairs	1,745.10	1,300.00	445.10
42 Equipment Purchases	-155.04		-155.04

	ACTUAL	BUDGET	OVER BUDGET
Total 5024 Greens Equipment	2,324.73	2,188.88	135.85
5030 Games Expenses	5,218.09	3,930.00	1,288.09
5040 Social Event Expenses	10,470.15	10,000.00	470.15
5050 Gardens Expenses	685.30	450.00	235.30
5060 Coaching Expenses	16.28		16.28
5070 Liquor purchases	7,083.37	8,000.00	-916.63
5071 Bar Food Purchases	459.78		459.78
5074 Soft Drink Purchases	347.72	300.00	47.72
5120 BBQ Expenses	6,665.94	7,000.00	-334.06
5130 Merchandise Purchases	2,340.09	2,375.00	-34.91
5140 Club Activities Expenses	234.73	229.17	5.56
5605 Membership Expenses	129.55	400.00	-270.45
5615 Communication & Publicity	120.00	200.00	-80.00
5620 Affiliation Fees	891.00	8,500.00	-7,609.00
5640 Insurance	6,247.00	5,000.00	1,247.00
5645 Office Supplies	299.12	458.33	-159.21
5647 Computer and Software	1,504.62	1,833.33	-328.71
5649 Bank Transaction Fees	4,964.32	2,927.00	2,037.32
5650 Kitchen - Food & Supplies	2,245.68	833.33	1,412.35
5655 Recycling PickUp	1,337.04	641.66	695.38
5660 Club House Cleaning	3,965.87	4,550.00	-584.13
5670 House Supplies Purchases	1,901.86	1,100.00	801.86
5680 Repairs & Maintenance	15,237.92	5,625.00	9,612.92
5682 Liquor and Business Licence Expenses	1,124.00	2,100.00	-976.00
5685 Electricity and Water - Parks Board via QMC	1,434.32	2,200.00	-765.68
5690 Heating - Fortis	1,607.15	2,396.00	-788.85
5695 Water C of V	1,980.88	1,900.00	80.88
5700 Telephone & Internet - Telus	885.17	916.66	-31.49
5720 Capital Improvements	15,185.00	25,000.00	-9,815.00
5730 Club House Renovations	8,109.95	11,000.00	-2,890.05
Total Expenses	\$142,381.29	\$151,354.36	\$ -8,973.07
NET OPERATING INCOME	\$52,770.77	\$ -12,179.36	\$64,950.13
Other Income			
4501 PST Commission Revenue	72.30	183.33	-111.03
4502 Over and Short in Cash	113.76		113.76
Total Other Income	\$186.06	\$183.33	\$2.73
NET OTHER INCOME	\$186.06	\$183.33	\$2.73
NET INCOME	\$52,956.83	\$ -11,996.03	\$64,952.86

Report to the SPLBC Board of Directors

Date: September 19, 2023

Vice-President - Judy Lawson

Corporate Rentals

Anne Berridge and Keith Bespflug have agreed to continue on next year with their Corporate Event Lead roles.

The last Corporate event of the year was on Sept 14. Thank you again to all the corporate event volunteers.

Annual budget for corp events is \$35,000 in revenue, to date we have invoiced over \$57,000.

Bar

Thank you to all the bartenders who have volunteered.

The holes in the bar cupboard in the shed have been patched- thanks Wayne.

We've had a number of messy spills from "empties" in the games shed. I would like to purchase some kind of drainage tray or bin that the bags of empty cans can be stored on or in, any extra liquids can runoff into a tray instead of all over the shed floor.

Ed Asher has agreed to continue returning the empties for another year – thank you Ed ☺

Pop Machine

Keith Warriner has agreed to continue stocking and maintaining the pop machine over the off season – thank you Keith ☺

Other

The 8 new rakes have arrived, been assembled and put to use ☺

SPLBC Board
September 19, 2023
Past President's Report

Nomination Committee:

The Nomination Committee of myself, Cheryl Young and Rob Berridge have begun our work. Looks like we have only one or two vacancies on the board at this time and we have begun to put together the communications to our membership. One problem is we are not sure we have complete job descriptions and we need to refer to them.

Membership Stats:

Susan and George have gone to a lot of work to provide us with some stats on membership makeup and renewals/new. They are working on some charts for the AGM. Please have a look at the attached and let me know what other statistics you might like to see.

Participation Coordinator:

In a meeting with Rob, I passed on the board's positive commendation of his role. He had some thoughts on this so he sent me his personal assessment. (attached). The board will have to decide if this is an ongoing role. He also sent me a copy of each of his newsletter articles if anyone wants to review them.

Lois

**PARTICIPATION COORDINATOR
POSITION
END OF SEASON ASSESSMENT**

As this was a new position for the club, I thought it best to share my experience and thought process for the inaugural run of this role, to help with assessing its effectiveness moving forward.

OVERVIEW:

Connecting with current and new members by sharing the importance of volunteering as a catalyst to a successful and fun bowling season.

REVIEW:

Bulk of work for Participation Coordinator; May – July.

Encouraged Team Leads to utilize Newsletter as a way of recruiting help.

Suggested edits on their articles by request.

Overall, I believe the season was well supported by club volunteers, though some areas could have used more help.

I don't feel the role of Volunteer Coordinator was the difference maker this year, but more to the quality of individuals that have joined recently or stepped up when called upon.

Newsletter Articles – 6 (Responses – 10)

Direct Emails – 2 (Responses – 26)

Group Talks – 4

Mentor Requests – 1

DETAILS:

When I was approached by Lois Goodeve to take on this project, she gave me carte blanche to develop the role and how I interacted with the membership.

My first thoughts were, I didn't want to be the person who would corner individuals and bully them into taking on jobs, I wanted my message to be friendly, encouraging and fun.

At the start of the bowling season I released my first newsletter article acknowledging all the work done in the offseason and for the Open House, as well as introducing myself in the new role and giving them a name and contact information. Keeping it light hearted, I created a personalized emoji to hopefully make it easier for individuals to reach out to me at the club. For the most part it was well received, some thought it was too long and not worth the time to read all the way through. It did generate some responses from interested volunteers, which I forwarded to the team leaders responsible. But a

problem I saw was some “responders” didn’t hear back from team leads as it was early in the season and felt they were not heard or needed.

I followed up the newsletter with several live group talks at the Tuesday Night Novice League and Blue Heron Thursday nights giving a brief overview of my role and inviting anyone to reach out with any questions.

I coordinated with George and Susan Guthrie in Membership regarding the check boxes on the renewal and new membership forms in an attempt to get those members who indicated interest in particular areas to commit to volunteering. While George was very diligent in creating and updating these valuable lists, there appeared to be some confusion on how to take advantage of this information. Several team leads were under the impression I should be contacting the volunteers. I did not see my role as taking over the team leader’s job, so I had George send out the spreadsheets to the specific team leads and followed up with them with a direct email. I encouraged all to take ownership of this information and reach out with an invitation to those wishing to volunteer.

This could include details of the position, or in some cases the team leads set up a group meeting with prospective volunteers. I sat in on Gavin’s Green Team meeting and found it enlightening, leaving me with a better understanding of the job required.

One of the check boxes, “Mentor” also posed some challenges, as there didn’t appear to be any previous experience on how this should be managed. Petra had a full plate getting all the new bowlers through their coaching classes, so I reached out to the club members from George’s spreadsheet via direct email. My message asked them to be open to introducing themselves to new members and hopefully start building friendships.

To me, mentorship should be an organic creature, forming naturally through trust and comradery.

Some members responded by simply saying “assign me a novice”, which didn’t match with the above statement. Another suggestion was posting a list of potential mentors with contact information and novices could reach out as required. *(I saw a privacy issue here).*

Then I received some feedback that made better sense to me.

Rather than focusing on the Mentors, should we not reach out to the Novices and see if there is any interest in having a “bowling buddy”? This revelation brought about another newsletter article asking the novice’s that very question. It resulted in one (1) response and I was able to connect the interested novice with a mentor, which just happened to live in her same building.

FINAL WORDS:

Thank you for the opportunity to explore this role of Participation Coordinator.

There are many factors that go into weighing the success or failure of volunteering, but communication is key and having a clear direction and purpose will go a long way in helping generate more support moving forward.

	A	B	C	D	E	F	G	H	I	J	K	
1			<u>2018</u>		<u>2019</u>		<u>2021</u>		<u>2022</u>		<u>2023</u>	
2												
3	RENEWING MEMBERS - BOWLING											
4	MALE	26 - 54	22		20		5		11		13	
5		55 - 64	26		27		25		27		33	
6		OVER 65	54		60		58		61		62	
7	FEMALE	26 - 54	8		6		1		4		5	
8		55 - 64	17		18		13		15		18	
9		OVER 65	77		83		73		81		84	
10	TOTAL		204		214		175		199		215	
11												
12	NEW MEMBERS - BOWLING											
13	MALE	26 - 54	13		9		11		11		16	
14		55 - 64	11		9		8		6		15	
15		OVER 65	16		10		16		22		22	
16	FEMALE	26 - 54	6		3		10		6		8	
17		55 - 64	11		9		10		3		7	
18		OVER 65	15		9		20		28		13	
19	TOTAL		72		49		75		76		82 *	
20												
21	RENEWING MEMBERS - SOCIAL											
22	MALE	26 - 54	2		0		0		0		0	
23		55 - 64	2		1		1		1		2	
24		OVER 65	18		18		8		15		14	
25	FEMALE	26 - 54	1		1		0		0		0	
26		55 - 64	4		3		3		3		2	
27		OVER 65	51		48		40		43		47	
28	TOTAL		78		71		52		62		65	
29												
30	NEW MEMBERS - SOCIAL											
31	MALE	26 - 54	0		0		0		0		0	
32		55 - 64	1		1		0		0		0	
33		OVER 65	0		4		3		2		3	
34	FEMALE	26 - 54	1		0		1		0		1	
35		55 - 64	2		3		1		0		0	
36		OVER 65	4		10		2		8		11	
37	TOTAL		8		18		7		10		15	
38												
39	<u>MALE / FEMALE RATIO</u>		142 / 134		135 / 128		123 / 127		138 / 137		161 / 136	
40												
41	<u>TOTAL MEMBERSHIP</u>		<u>362</u>		<u>352</u>		<u>310</u>		<u>347</u>		<u>377</u>	
42												
43	* NOTE - This total includes one female new member who declined to say which age group she belongs to											

BOWLING DIRECTOR'S REPORT

Coaching

Nothing new to report as the coaching and clinics have come to an end for this season

Games

The 2023 season is winding down, the last tournament of the season was the Triples Twist.

At Awards Day, \$4,160 was paid out in prizes in the various club tournaments and leagues. That is a 30% increase over 2022 (\$3,215). 79 members received prize money this year, compared to 58 in 2022.

The increase is down to an effort by all the convenors to accommodate as many members as possible in the various leagues. A brand new league was added too, the Diamond Jubilee Singles.

A Convenor's Guideline is being prepared so that there is consistency between how the various leagues are run and the prize money allocations within each league.

SPLBC-Infrastructure Report for the Period August 26, 2023 to September 16, 2023

Greens

Team Leader-Gavin Clifford

- From Brad Marchant; 2024 Budget and Bankboard Project Estimates have been sent to All Members of the Board
- Replacement Umbrella Covers arrived
- Preparing for Sanding and Coring
- Gardens are still Incredibly Beautiful

House

Team Leader-Harold Wiebe

- Tentative date to be set for Inspection of Our Buildings Premier Services, Josh de Jager, contractor for the City of Vancouver
- Pest issue has been Quelled
- All other House Items are in a Status Quo state

AED/First Aid

Team Leader-Dianne Farlinger

- Dianne will now be the administrator for the AED/First Aid Team, with Eva resigning and Geordie heading south she will be “head hunting” to establish a New Team of Volunteers

FOB's/Security

Team Leader-John Sinclair

- All Systems are in Status Quo State

Following please find an excel spreadsheet copy and two emails from Brad Marchant about Greens issues.

SPLBC - Bank Board Replacement (Topping Board)				
Option 1:		Quantity	Unit	\$/unit Cost
	1/8" gap to pavement (sand)			
	1 x 6 x 16ft Veranda Composite	1050	feet	\$3.38 \$3,549
	Sansin SDF Stain	4	gallons	\$150.00 \$600
	1 x 6 x 16 ft Cedar wood	1050	feet	\$1.80 \$1,890
	Existing wood backboard	Existing		
	Nails (1" stainless brad)	1	Lot	250 \$250
	Screws (2 1/2" stainless)	1	Lot	500 \$500
	Nail gun rental	1	Lot	100 \$100
		TOTAL		\$6,889
Option 1A Veranda "Elite" Composite				\$7,875
Option 2:		Quantity	Unit	\$/unit Cost
	1/8" gap to pavement (sand)			
	1 x 6 x 16ft Veranda Composite	1050	feet	\$3.38 \$3,549
	Sansin SDF Stain	4	gallons	\$150.00 \$600
	1 x 6 x 6 ft PT Cedar	1050	feet	\$1.50 \$1,575
	Existing wood backboard	Existing		
	Nails (1" stainless brad)	1	Lot	250 \$250
	Screws (2 1/2" stainless)	1	Lot	500 \$500
	Nail gun rental	1	Lot	100 \$100
		TOTAL		\$6,574
Option 2A Veranda "Elite" Composite				\$7,560
Option 3:	Use tar instead of Sansin SDF			Approx \$300 less than Option 1 or 2
Option 4:	Use Timbertech composite instead of Veranda (Note: full 5 1/2" cover on top, no 1/8" gap)			Approx 10% more than Option 1 or 2

Hi Gavin,

Attached is a simple drawing of a cross section suggested for the bankboard repairs (topping board 😊). There are countless options out there, but I have put together 4 options that are reasonable for costing. Some of the composite stuff out there (like the one Tanja picked for our deck) is stupid expensive. The existing bankboards are 1-5/8" thick and 5-1/2" wide (standard 2 x 6 lumber sizing) – the composite boards we are considering are less than 1" thick (either 7/8" or 15/16" thick). So....we have to add a spacer under the composite board to make up the difference in thickness – conveniently a 1 x 6 standard cedar board is 11/16" thick and 5 1/2" wide which makes an ideal spacer for us.

A few notes about the attached drawing:

* I have used retail pricing, a bulk order like this should be 10 to 20% cheaper for the composite and lumber, including delivery.

* I have stuck with Veranda composite product (Home Depot) and Timbertech (bunch of places); Trex is considerably more expensive for no real advantage in our application and the No Name from Home Depot is another 1/8" skinnier than the Veranda, so a 1/4" gap at the interface with the pavement (this can be filled with grouting sand, but not preferred).

* It seems that most building supply companies have stopped making pressure treated lumber – but it is the preferred product for sticking into the ground. Unfortunately I can only find 6 foot lengths – there may be other options when I get more time to search. I have shown an option with standard cedar lumber (everybody sells that!!) which is a little more expensive per linear foot, but only \$300 to the whole project. The cedar lumber should be sealed with a penetrating stain (I have suggested Sansin SDF, its bulletproof but a wee bit expensive). We can also use a thin coat of tar to seal the under-pinning lumber, which is cheaper, but that is a BIG job for some poor soul to apply tar to 2,250 board feet of lumber (all 4 sides).

* If we want to add a slight slope to the composite for drainage we can add a 1/8" shim on one side below the lumber spacer, approx. 2% slope. Pain in the _ _ _ to do so, but not out of the question.

The quantities are for BOTH GREENS (500 linear feet for EACH green plus 5% waste).

Fun eh

Brad Marchant

Hi Gavin,

> Attached below is a DRAFT Budget Summary for the Greens for FY 2024

> (Oct to Sept). Total \$48,850 for the year, including \$36,300 for our

> Greenskeeper. A few notes on the draft:

> * I have increased Scott's fee by 20% as of November this year when

> his contract expires (Oct 31) - \$3,000/month plus parking pass and

> WCB. We seem to be doing more and more of Scott's job but I imagine

> he will want something in the 10 to 20% increase. One of the areas we

- > might think of taking over is nutrient additions; our members are in a
- > much better location to add when needed, including irrigation after
- > addition, rather than Scott driving all the way in - this would be
- > more convenient for all of us I think, including Scott, and we might
- > be able to keep Scott's fee at the current rate. Very simple to train
- > a few of our Greens Team on proper use of the spreader and the various
- > products we use.
- > * The bulk of the Greens Consumables costs occur in May 2024 - this
- > is what has been proposed by Brett Young Seeds & Nutrients supplier, a
- > May 31st, 2024 payment for all products they supply for 2024 (this
- > seems to be normal for golf courses). I am waiting on similar
- > proposals from Keso Turf Supplies and Nutrien/Evergro, including
- > delivery costs. Again, this simplifies life for Scott as we can take
- > deliveries of the products on a pre-determined schedule, rather than
- > him picking them up on an ad hoc basis. It also simplifies our
- > accounting/approvals process considerably. There is a detailed
- > nutrient plan/schedule as part of the spreadsheet used to generate the
- > Budget Summary shown below, which I have attached for the Brett Young
- > products.
- > * I bumped up the sand/delivery cost to \$1,200 for each time (March
- > and September), about a 15% increase from most recent pricing. We will
- > find out pretty soon what the new price is.
- > * I have added some third party maintenance fees to 5024-43 account -

- > for outside contractor maintenance (Toro mower and large leaf blower).
- > * I have not included any special projects (painting, bench
- > refinishing, mechanical, plumbing or electrical projects) - please let
- > me know if there are any special projects planned and I can add them.
- > * We don't anticipate any third party Greens Services this next year
- > (account 5023), unless there is a third party contractor planned for
- > greens services other than Scott?
- > Once you, and others, have had a chance to make some "tweaks" to the
- > budget I will prepare a final version for distribution as well as
- > upload the whole file to our DropBox account.
- > Please let me know if you have any questions or need additional detail
- > on any of the draft budget items?

Social Directors Report September 19, 2023

At the moment I have not much to report. Our events have concluded. Our clearance sale BBQ went well despite the power outages experienced at the club over the weekend. Harry was great and kept everything going. Just disappointing that we could not provide coffee in the early morning as bowlers were arriving for the Triples Twist tournament.

The awards dinner was a big success, all comments I received were very positive. I was heartened to see so many members pitching in with clean up.

Christine Skelton, Derrick Williams and I will complete the end of season kitchen clean up, defrosting the freezer and taking inventory of what will be needed next year in preparation of the budget.

We will host a Halloween Party on Saturday, October 28, 2023. Details yet to be determined. I'm thinking Karaoke if it is not too cost prohibitive, with prizes for best costume. Those arriving unadorned will be required to purchase a drink for a member in costume.

It appears that we will not be able to secure an earlier date for the Christmas party, but will confirm in a few weeks. Currently set for December 16, 2023 at the Sands on Davie. I would appreciate any assistance I can get with securing door prizes for the party. I am also looking for a DJ to provide music this year. I believe everyone would be up for dancing this year.

Presidents report for September 19, 2023 Board Meeting

5.1 Lois joined the Greens Advisory committee to liaise with the Board on its proceedings. **ACTION ITEM** Chris to communicate that to Brad.

- Brad was notified of this appointment

5.8 Chris has looked into companies which provide bowling arms, one of which said it could supply samples. **ACTION ITEM:** Chris will forward the bowling arm information to Graham for follow-up.

- Graham was sent the details on this.

6.1.4 **ACTION ITEM:** Chris and Rick will figure out which Directors are responsible for which accounts so that they can send out the budget forms for the coming year.

- Once the August Statements are completed Chris will work on reports that can be distributed to each director showing this years income and expenses for each area. These reports will be distributed and each director will be asked to provide their budget numbers for the coming year.

6.2.2 **ACTION ITEM:** Chris to sign the Club Commitment form as the first step to certification. The next level is the appointment of a Club Safety Officer.

- Will follow up with Judy on exactly what is needed here.

6.7.1 **ACTION ITEM:** Chris to approach members to serve on the nomination Committee.

- Cheryl Young and Rob Berridge have agreed to sit on the nomination committee which will be chaired by Lois Goodeve.

Parks Board – Judy and I met with Kate Perkins and during the meeting asked if there was any chance the parks board would consider providing land for an additional green and a larger club house. – At this point we have not heard back from her but will follow up in the coming month.

Kate's initial reaction was to say no to the request but she agreed to ask the question and get back to us.

If the answer is no – then we need to decide when we want to re do our greens and update the club house. The cost of each green will likely be \$200K and each one will take a year to complete.

A club house upgrade could follow after the greens have been done. The cost of this will depend on the work required but at a minimum would include a new roof and some window frames.

Code of Conduct Complaints – have received two code of conduct complaints of which one has been dealt with and the other is in the process of being dealt with.

Winter Activities – Is there an interest in doing more than Euchre and Bridge during the winter months?

Some ideas that have been discussed in the past - Games night, Casino Night, Evening Euchre, Dart League, Halloween Party, BBQ Nights

Should we put a call out for a Winter Program Coordinator and Winter Kitchen / Hospitality Manager?

Start small and grow it or start big and see where it goes?

What are the expenses and income potential of a winter program?

What level of interest is there amongst our membership?