

Agenda  
SPLBC Board of Directors Meeting  
Monday, September 12, 2022 (09:30 am)  
Clubhouse

1. **Call to Order:**
2. **Regrets:** Darrell Becker
3. **Approval of Agenda:**
4. **Approval of Minutes:** August 8, 2022 (Attached).
5. **Decision/Action/Follow-up:**
  - 5.1 Financial Statements to August 31, 2022 (Attached) – Rick.
  - 5.2 **Motion:** that the Board composition remain the same for 2023 – Eva.
  - 5.3 **Motion:** the Board organize a one day retreat in January, where the entire Leadership Team review expectations and plans the year ahead – Eva.
6. **Information:**
  - 6.1. President's Report (Attached) – Lois.
  - 6.2. Treasurer's Report (Attached) – Rick.
  - 6.3. Vice-President's Report (to be submitted) – Chris
  - 6.4. Past President's Report (Attached) – Eva.
  - 6.5. Director at Large - Bowling Report (Attached) – Claus.
  - 6.6. Director at Large - Social Report (to be submitted) – Pat.
  - 6.7. Director at Large - Infrastructure Report (Attached) – Darrell.
  - 6.8. Newsletter items.
7. **Carry Forward:**
  - 7.1 Action Item: Directors and Team leaders to review JD's and send edits to Eva who will then revise the documents
  - 7.2 Action Item: review membership rates for social, associate and full in terms of new BBC and BowlsCanada billing formula.
8. **Next Meeting:** Monday, October 17, 2022 9:30 am – Clubhouse.

Minutes  
SPLBC Board of Directors Meeting  
Monday, Sept 12, 2022 (09:30 am)  
Clubhouse

**Attendance:** Lois Goodeve (Chair), Rick McInerney, Chis Chapman, Claus Braovac, Eva Murray  
(Minutes)

1. **Call to Order:** 09:27 am
2. **Regrets:** Pat Furlong, Darrell Becker, Judy Lawson.
3. **Approval of Agenda:** MOVED Eva, SECONDED Claus that the Agenda be approved. Carried.
4. **Approval of Minutes:** August 8, 2022 (Attached).  
MOVED Rick, SECONDED Claus that the August 8, 2022 Minutes be approved. Four approved, one abstention.
5. **Decision/Action/Follow-up:**
  - 5.1 Financial Statements to August 31st were presented. Rick presented one additional document, Profit and Loss by Category.
  - 5.2 MOVED Eva, SECONDED Claus that the Board composition remain the same for 2023. CARRIED.
  - 5.3 MOVED Eva, SECONDED Claus that the Board organize a one day meeting in January where the entire Leadership Team reviews expectations and plans the year ahead. Four approved, one abstention.
  - 5.4 MOVED Eva, SECONDED Claus that when the Board strikes either a standing or an ad hoc committee, the entire membership be invited to apply, via the newsletter, to be on the committee. Carried.
  - 5.5 The **Annual General Meeting** has been scheduled for Sunday, November 13, 2022 from 1:30-3:30 pm.
6. **Reports:**
  - 6.1. **President's Report (Attached)**  
Action: The Board received a request to strike a Committee on Indigenous Reconciliation. Lois to follow-up with member for some clarification and a rationale/mandate. To be moved to the October Board meeting.
  - 6.2 **Treasurer's Report (Attached)**  
Action: The Capital Priorities Committee will request \$5,000 from the New Horizon's for Seniors to upgrade the accessible washroom.  
Action: Budget Committee to meet on October 13, 2022 at 10:00am.
  - 6.3 **Vice-President's Report (Attached)**
  - 6.4 **Past President's Report (Attached)**  
Action: Eva to continue updating the Board and Team job descriptions
  - 6.5 **Director-at-Large Bowling Report (Attached)**

**6.6 Director-at-Large Games (Attached)**

**6.7 Director-at-Large Social (Attached)**

Action: Lois to remind members, via the newsletter, of our policy regarding not using single use plastic.

**7. Newsletter Items:**

**8. Carry Forward/New Business**

Action: Budget Committee to review membership rates (full, social, associate) in terms of BBC and BowlsCanada billing formula.

10. **Next Meeting:** Monday, October 17, 2022 - Clubhouse

**The meeting adjourned at 11:25 am.**

**MINUTES APPROVED BY BOARD OF DIRECTORS ON October 17, 2022.**

*Lois Goodeve*

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President

*Judy Lawson*

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Secretary

**SPLBC Board**  
**September 12, 2022**  
**President's Report**

**Member Feedback:**

I've been away so not too much feedback from members. Lots of kudos for the events and tournaments. Heard from a couple of social members objecting to the wording of the dinner ordering for the Awards Day.

I have had a member request a committee be formed on Indigenous Reconciliation. What should be our process here? Does forming a committee mean board support for the action

**New Quickbooks version with additional read-only access.**

I apologize I have not yet spent the time on the new access to Quickbooks . I will get to it shortly.

**Other items:**

Had a successful Provincial Mixed Pairs Tournament with lots of volunteer support. We got kudos from Harry Carruthers but no cheque yet!

Langara College visit is set for Sept 15. (This Thursday). Susan Ellis and Albert are going to help me host them with a tour, information, and a chance to deliver a bowl or two. They are only here an hour, so we are going to build on our bus tour visits format.

No Park Board or Mobility Study meetings to report on, nor have we had any update on our new agreement. We may need to push them somehow. The lack of an agreement is affecting our budget plans.

Wondering what is the status of website banner of land recognition?

During the Covid lockdowns, recycling took second place to safety. But is it now time to go back to no single use plastics, buying and using a bar glass, etc? How, newsletter item?

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# **TREASURER'S REPORT**

**SEPTEMBER 12, 2022**

## ACCOUNTING

The new enhanced version of QuickBooks Online (QBO) incorporating budget numbers is working well. Paying many bills and reimbursements in recent weeks has made for a very busy time.

## FINANCIAL STATEMENTS

The attached P&L vs. budget statement shows the preliminary results for the year-to-date through August (11 months). It is not a finalized report as the August entries have yet to be reconciled as of today (August 9th). Note that our net income for the year shows as nearly \$70k – over \$50k above budget. As we are still awaiting our annual dues invoice for \$7,695 from Bowls BC and had not yet paid IGA for the July and August BBQ food deliveries as of August 31<sup>st</sup>, this profit number is known to be overstated by about \$13k.

## CAPITAL PRIORITIES COMMITTEE

The committee met last week and decided to include 4 projects in next year's Capital Improvements budget:

- 1) east green plinth boards replacement
- 2) BBQ shed
- 3) upgrade handicapped washroom
- 4) greens lighting upgrade (consultant study)

Rick McInerney

VP Report to the SPLBC Board of Directors

Date: Sept 11 2022

Prepared by: Chris Chapman

## Corporate Rentals

YTD 16 events, 740 participants for a total income of \$34 620.00

Still to go, 1 event 60 participants approx. \$3 000.00

Estimated total 17 events, 800 participants, \$37 620.00

Excess over budget = \$9 620.00

## Bar Sales

See Attached Report

## Square Summary

Category	Net Sales
<b>BBQ Total</b>	\$ 6,966.03
<b>Bowling Memberships Total</b>	\$ 58,250.00
<b>Club Shirts Total</b>	\$ 855.40
<b>Corporate Rental Total</b>	\$ 11,938.50
<b>Donation Total</b>	\$ 1,599.55
<b>Fobs and Name Tags Total</b>	\$ 2,130.00
<b>Liquor Sales Total</b>	\$ 17,174.74
<b>Locker Rental Total</b>	\$ 1,250.00
<b>Misc. Food Total</b>	\$ 242.85
<b>Pro Shop Total</b>	\$ 442.86
<b>Social Memberships Total</b>	\$ 4,650.00
<b>Special Events Total</b>	\$ 5,895.95
<b>Grand Total</b>	\$111,395.88

**Report to SPLBC Board of Directors**  
**September 2022**  
**Past President (Eva Murray)**

**(A) Membership**

1. There have been no serious issues. There are still a number of name tags that have not been collected. In some instances, either tags have disappeared or the magnets have disappeared.
2. The Team is compiling a list of suggestions that should decrease future challenges and increase efficiency. The list will not repeat what is outlined in the Job Description or what areas worked well. The suggestions will be shared with the Board via email and filed for next year. **(Action:** Eva)

**(B) Code of Conduct Issue**

1. This was dealt with by a conversation, a follow-up letter, and a response to the directive given.

**(C) Board Development**

1. **Motion:** That the Board composition remain the same for 2033.  
This means the Nominating Committee will recruit a Board that has the following: President, Vice-President, Treasurer, Secretary, and three Directors-at-Large.
2. The Nominating Committee will consist of Wayne Hawrysh, Mary Stark, and Andrea Weisenfeld. We will meet after the Board meeting. The first call for Nominees, via the Newsletter, will go out after the Board Meeting on Sept 12th.
3. The original intent, several years ago, was that the entire Leadership Team (Board and Team Leaders) meet annually to assess the past and plan for the future. That happened only once or twice before COVID changed the way we operated vis-à-vis governance and operations.

Effective organizations evaluate and plan. This past summer was highly successful and extremely busy, but fraught with some challenges. Next year will see some new people on the Board of Directors and in Team Leadership positions. Board Orientation would be vital to introduce and review roles, responsibilities, expectations, policies, procedures, and ways of working together. Therefore, I propose the following:

**Motion:** The Board organize a one-day retreat in January, where the entire Leadership Team reviews expectations and plans the year ahead.

4. **Job Descriptions:** Several revisions have been drafted. Those that are outlined in the Bylaws may just need some tweaks. The Director JDs can be re-organized to indicate better sharing the workload. All should be up-to-date by the end of September and submitted to me. **(Action:** Eva)

SEPTEMBER 8TH 2022

## NOTES FROM COACHING + GAMES

THIS IS A RE-CAP OF SOME INFORMAL HI-LIGHTS OF 2022

- 1) UBI LAUNCHER - A NUMBER OF OUR BOWLERS HAVE TAKEN ON THE UBI LAUNCHER AND THEY HAVE RE-INFORCED THEIR DEDICATION BY USING IT WITH GREAT EFFECTIVENES.
- 2) RALPH, MARIANNE, GRAHAM, YANA, DARRELL are bowlers that I have noticed moving their game forward with the UBI Launcher.

### COACHING

- 3) Lynda Brennan + Sharyn Collis and I have included SELF HELP bowling videos with the SPLBC Newsletter. This will recommence in May 2023
- 4) David Griffiths and I will also recommence one hour coaching clinics in early 2023. These will be held Tuesday mornings and evenings.
- 5) David Sullivan has agreed to facilitate Coaching accreditation sessions.

### GAMES

- 6) Graham Mason has been very busy organizing all the SPLBC and INTER CLUB championship events which are now concluded for 2022.



## Director at Large – Social

BBQs – last BBQ looked like it was a huge success. Many thanks to Diane Warriner, and the numerous team members, for their tireless efforts to make the BBQ season so much fun for everyone! The grand finale Le Diner en Blanc was really appreciated by everyone who attended!! What a great way to finish off a wonderful year. I have reached out to Diane for total numbers – what the food cost versus what we collected. I'm sure that will be helpful for next year.

BC Day – hosted by Chris Chapman and Sue Smolen. Huge thanks to them and their team of volunteers for all their hard work. I know you've heard it already, BUT it was a lot of fun and everyone who attended enjoyed themselves immensely.

Labour Day Event – hosted by Monique Lamoureux and Susan Ellis. Like all the events of this past year, it was a great success. Many thanks to them and their volunteers for organizing the day. Monique reported that they collected \$640 for food and spent about \$525.

Awards Day Event – the last event of the year is rapidly approaching! Wagdy Senbel is graciously hosting this event again this year. Congrats to all the winners from the past bowling season.

Bar – Iain reports that all is going well with the bar. No issues to report.

Blue Heron nights – each one was really well attended and lots of fun! Many thanks to Luc Maillaire for continuing to come up with great ideas for making Thursday nights special!

Cards – Janice Kruger started a Monday euchre game, that was a big hit. Although numbers were small-ish, all players had a great time. Many thanks to her for her efforts.

Fall bridge is about to start up. They have advised they will not be serving treats so will not be using the kitchen

### Thoughts:

Keeping track of monies in and out - given the increased use of Square, getting accurate numbers is more challenging. Each person running an event should continue to complete an inventory sheet (electronic will do), of which one copy should be forwarded to the Social Directory. I would be happy to make something and pass it around for approval before the next meeting.

Pat Furlong

**SPLBC Board Meeting September 2022**  
**Director of Infrastructure**  
**Darrell Becker**

**Greens: (Gavin Clifford)**

Our new sprinklers have been installed and are working well. Remote access through the club's wifi is also working and has allowed for adjustments in time and duration of sprinkler activation from home that may be required due to changes in weather or activities on the greens. Big thanks to Glen for getting the wifi connection working!

Lighting of the greens will be discussed at a greens team meeting on Friday. I also have the company that installed the sprinklers coming by on Friday to make some adjustments. Water coverage from the new sprinklers has been greatly improved however dry patches are showing up in the corners. We're hoping this can be easily rectified.

Scott Anderson is planning for new grass growth in the bare areas in the fall. I will be meeting with him on Friday to discuss this and the upcoming coring and sanding project tentatively scheduled for Sept 28. Generally the greens have played well and league and tournament play has been able to proceed as planned.

Additional wood ties and bricks will be purchased in September to complete the shoring up of the centre garden and to replace rotting wood trim that forms a boarder to Wagdy's garden.

Contractors will be consulted regarding the replacement of the rotting plinths around the east green. Adding the replacement of the caps on the end boards will need to be added to the quotes previously received. Work on that project is hoped to commence in the fall.

**House: (Darrell Becker)**

Not much to report. I will be arranging a furnace checkup and replacement of thermostats, for later September.