

1. **Call to Order:**
2. **Regrets:** Sharyn Collis.
3. **Approval of Agenda:**
4. **Approval of Minutes:** August, 2021 (Attached).
5. **Decision/Action/Follow-up:**
  - 5.1 Vaccination status policy/guidelines
6. **Carry Forward:**
  - 6.1. Use of Stripe
  - 6.2. Creating a line item for technology expenses.
  - 6.3. Action item: Pat to follow up with Dave Fleming re junk removal service.
  - 6.4. Action item: Eva to have a note added onto next year's membership form, noting the cost to the club of credit card payments.
7. **Information:**
  - 7.1. President's Report (Attached) – Lois.
  - 7.2. Treasurer's Report (Attached) – George.
  - 7.3. Past President's Report (Attached) – Eva.
  - 7.4. Director at Large - Bowling Report (Attached) – Albert.
  - 7.5. Director at Large - Social Report (Attached) – Pat.
  - 7.6. Newsletter items.
8. **Next Meeting:** Monday, September 13, 2021 9:30 am – Online or at the clubhouse??

1. **Call to Order:** The meeting was called to order at 09:30 am
2. **Regrets:** Sharyn Collis.
3. **Approval of Agenda:** MOVED: Eva, SECONDED: Pat that the Agenda be approved.  
CARRIED.
4. **Approval of Minutes:** August, 2021 (Attached).

Correction to 6.2 Use of Square. The last bullet should say:  
"suggestion of creating a distinct line item in the *Financial Report* for Technology Expenses. Carried."

MOVED: Judy, SECONDED: Albert that the Minutes be approved as modified. CARRIED.

## **5. Decision/Action/Follow-up:**

### **5.2 Vaccination status policy/guidelines**

Action: Eva to draft a guideline addressing the expectations of SPLBC and its members regarding COVID vaccination.

## **6. Carry Forward:**

### **a. Use of Stripe**

- see Treasurer's report.

### **b. Creating a line item for technology expenses.**

- see Treasurer's report.

### **c. Action item:** Pat to follow up with Dave Fleming re junk removal service.

-postponed until winter when the club is less active.

### **d. Action item:** Eva to have a note added onto next year's membership form, noting the cost to the club of credit card payments.

-George Guthrie and Linda Duncan to help with the wording and the change will be made in December to the 2022 membership form.

## **7. Information:**

### **a. President's Report (Attached).**

-discussion around creation of duty lists for seasonal transitions. ACTION: Directors to ask team leaders to prepare such lists and ensure they are completed at the appropriate time.

Going forward, completion of the lists will be confirmed in each directors AGM report.

-SIR cost coverage was deferred until 2022 budget preparation time.

-final decision to accept the offer of a sponsored tournament to be decided by the President and Games Leader. Should the tournament go ahead, it will be a one time only event.

### **b. Treasurer's Report (Attached).**

-the option of moving to a cashless system was deferred to a later date.

-NHSP grant – the club is applying for an extension to the timeframe within which we have to use the grant monies from 2020.

### **c. Past President's Report (Attached).**

-A motion was made by Eva, seconded by Judy:

*that two incumbents in two positions - Treasurer and Member-at-Large (Bowling) - be permitted to run for an additional year. Carried.*

-it was agreed to have the cleaner come in weekly for the rest of the summer.

### **d. Director at Large - Bowling Report (Attached).**

### **e. Director at Large - Social Report (Attached).**

- BBQ's to occur on Aug 6, 13 and 27. It was agreed by the board not to have a BBQ on Aug 20.

- the number of BBQ's will be factored into next year's budget and planning.

**f. Newsletter items.**

8. **Next Meeting:** Wednesday, September 15, 2021 9:30 am – Clubhouse.

**The meeting adjourned at 11:35 am.**

**MINUTES APPROVED BY BOARD OF DIRECTORS ON Sept 15, 2021.**

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**President**

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**Secretary**

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**SPLBC Board  
Aug 5, 2021  
President's Report**

**Member Feedback:**

Overwhelmingly positive. Lots of Kudos. For the draws, tournaments, barbeque, socials.

**Continuing challenges:**

Not surprisingly, the return to social has been challenging. We seem to be grappling with lots of diverse opinions but low on the volunteer levels. The Back to social committee is to be congratulated for the successes. BBQ, kitchen opening, bridge started, social events. Volunteer sign up has been slow, especially at the Bar. Perhaps we should offer to reimburse SIR costs (\$35).

**Sponsored Tournament Offer:**

Normally our summer season is full almost every weekend with tournaments but this year is different. With no interclubs (or not many) and no provincials or nationals, there are not as many opportunities for competitive play. David Sullivan has offered to put together an IGA sponsored tournament (or just a game???) with cash prizes. There are lots of details to be discussed and those would be worked through with the games leader, Graham. However, this is a new concept to the club and should be discussed here at the board level, I think. I know locally sponsored cash tournaments are common at some other clubs, but to my knowledge, we have not had them here. Our inhouse tournaments have a sign up fee that basically goes towards the prize money. Another point is, I believe, we made a sponsorship(marketing) policy a few years ago.

**Minor Points:**

Albert and I are out of town for the next couple of weeks. We will still be on email but in Ontario time zone so may not answer quickly. If needed, we can have an email decision on anything that the board needs to address.

I think we need a statement from the board on asking for vaccination proof.

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## TREASURER'S REPORT

August 5, 2021

### Financial Statements

Unfortunately, because of the timing of the board meeting I am not able to provide financial statements for the 10 months ending July 31. These will be prepared in the next week and can be distributed to board members once they are complete.

I am certain that there will be no issues of concern. Expenses are running on budget and revenue is running well ahead of budget.

### Point of sale (POS) system for bar and BBQ sales

I believe that all board members have heard that the cash drawer POS system has failed because of inactivity during Covid and cannot be repaired at a reasonable cost. This is causing significant difficulties for the bar staff since everything must be recorded manually.

Even before we heard that the cash drawer device had failed, there was discussion around installing a mobile card reader system that could be used at the bar and also at the BBQ reception desk, simultaneously.

A small working group consisting of George Guthrie, Chris Chapman and Mike Smolnicki has been set up to explore options and advise the board on potential solutions. The pressure on bar staff from having to record everything manually makes finding a solution a top priority.

The group is first examining possible hardware (i.e. card readers, printers, inventory systems, cash drawer) then subsequently will explore options for a payment processor.

Note: For existing credit card payments we use Sprite because it is the only payment processor supported by our website platform, NationBuilder. Sprite does not have card reader devices available in Canada.

The group's discussion realised the ideal solution will be to eliminate cash handling i.e. bar sales and BBQ sales will be by card only. There will be multiple benefits from adopting this policy which I will outline in the meeting. The possible downside could be resistance from any members who use cash extensively and may or may not have a payment card.

A second proposal related to this is to allow not just debit card payments as we have talked about, but allow credit cards for all transactions, including these low value items. The reason for proposing this is from our experience with allowing membership fees to be paid by credit card. In spite of trying to promote E-transfers instead of credit, a high percentage of the members chose to pay by credit. I also have an unanswered question in my mind about whether a payment processor will allow us to accept only debit payments. Their revenue will be very much reduced.

#### Possible future developments (2022 season)

Bar code scanning - beer cans are all bar-coded. We can have a separate bar code list for other sales of non-coded items such as glasses of wine, etc. This will make serving faster and will reduce errors.

House prepaid credit card for the club - have a card logo'd to the club whereby members could prepay an amount and then use that on a declining balance for purchases at the club.

In conclusion I would like to propose 2 motions -

1. When and if a card reader system can be installed, the club adopt a no cash policy for bar and BBQ sales.
2. When and if a card reader system can be installed, the club allow card transaction to be either debit or credit as per the member's preference.

If these motions are approved (or not) the working group will have a clear mandate to move forward in finding a solution as quickly as possible.

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## **SPLBC Board Meeting August 2021 Past President's Report Eva Murray**

### **Nominating Committee:**

- Will be supported again by Katherine Hume and Robert Prud'Homme.
- Would request from the Board, intentions for next year.
- Placed a brief article in the Newsletter outlining our structure, with

links to information.

- Because our new governance started in the middle of some members' previous terms and eligibility is for four years, I will make the following motion:

*I move that two incumbents in two positions - Treasurer and Member-at-Large (Bowling) - be permitted to run for an additional year.*

### **Membership: (Len Gallant)**

- Social membership is still open.
- We have 251 active bowlers, 53 social members
- 25 year pins are available; had a look at the membership list and as far

as I can determine there is no one who joined in 1996 so there would be no 25 year anniversaries.

### **House: (Janis Ballantyne)**

- The clubhouse, overall, has been left in very good shape after each event.
- We have run low on some supplies, so I have had to make a few Costco runs to ensure adequate paper towels, toilet paper etc.
- Daryl Gouthro has been a great help filling the gap left by Wayne.
- Although the clubhouse has been left tidy, I think we *should try and get the cleaner to come weekly for the rest of the summer*. In the past we have always had weekly cleaning when

the club is busy in the summer. Toilets and floors in particular are pretty dirty by the time the cleaner comes. This being said, I don't know if Linda Macmillan is available to come every week. I will enquire with her if you OK the extra expense.

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#### **Bowling Director Report for the Aug 5 2021 SPLBC Executive Meeting**

There are major problems that I am aware of. Games are progressing well. Coaching is winding down. The Greens are in OK shape, with some problems but nothing the board needs to address.

We have received 10 sets of new Henselite bowls from Vince Mai, with 3 more sets on order. I am sourcing 2 more sets of 0000 bowls (apparently not available from Henselite) most likely from Taylor bowls.

I have been in communication with Peter Spencer about racks for our new bowls but nothing will happen until fall ....albert

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#### **Director at Large – Social**

**Bar** – urgent need to replace the POS machine. The current system is untenable. Additionally, it has been extremely discouraging to see the small response to request for volunteers to run the bar. Should the purchasing of the machine still be weeks away, coupled with the lack of volunteers, we may need to give serious thought to closing the bar for the remainder of this year.

**BBQs** – we will be having a BBQ Aug 6 – lead by Diane W, Aug 13 – lead by Chris and me, maybe Aug 20? – lead by TBD, and Aug 27 – lead by Dianne W. Not sure why the BBQ team leader is unwilling to organize all the BBQs this season – it has made for a lot of uncertainty around organizing them and informing members about them. Bridge will take place of Aug 6 and one other time, yet to be determined.

**Events** – Pride Party was a huge success. Everyone had a great time. BC Day went well – again, seemed to be enjoyed by everyone. Hosting of the novice tournament by the social committee is happening Aug 8. Working with David Sullivan's son for the luncheon.

Next events – Labour Day Sept 2 – Diane W has graciously agreed to lead this event. Awards Day – Wagdy – Sept 18 – has graciously offered to lead this event again this year. As I will be away, both event leaders have been given a Social Committee member's name as their contact person.

**Vaccinations** – as we are about to move indoors for most of our events, how shall we deal with the issue of unvaccinated people?