

Agenda
SPLBC Board of Directors Meeting
Monday, January 10, 2022 (09:30 am)
Online

1. Call to Order:

2. Regrets:

3. Approval of Agenda:

4. Approval of Minutes: December 13, 2021 (Attached).

5. Decision/Action/Follow-up:

5.1 Financial Statements to December 31, 2021 (Attached) – Rick.

6. Carry Forward:

- 6.1. Action item: Pat to follow up with Dave Fleming re junk removal service.
- 6.2. Should we charge extra for membership renewal by credit card?
Should we remove the option to renew by credit card payment?
- 6.3. Action Item: Claus to take the lead on drafting a policy regarding bowls sign out for the board to review.
- 6.4. Action Item: Chris will make a list of requested email addresses and follow up with Mike Smolnicki.
- 6.5. Action Item: Rick to work with Linda Duncan on the Bookkeeper Job Description.
- 6.6. Action Item: Eva offered to continue on with revising the remaining JDs.
- 6.7. Action Item: Eva to review the board recommendations around coaching and new memberships with Claus, Dave Griffiths and Sharyn Collis.
- 6.8. Action Item: Chris to form a committee to shape recommendations for a club sponsorship policy.
- 6.9. Action item: Darrell to follow up with Claus re waitlists and usage of lockers and to look into the purchase and placement of more lockers, if required.
- 6.10. Action item: Darrell to investigate having a combination water fountain/bottle filler/misting station unit installed. Follow up with Dave Fleming for information on the water fountain.
- 6.11. Action item: Judy to follow up with Graham and others and come up with design, style, cost and supplier options for club shirt for board review. (Attached).
- 6.12. Action Item: Claus to follow up with Dave Griffiths about establishing a “Coaches Corner” type of regular item in the newsletter dealing with tips and questions.
- 6.13. Action Item: Claus to follow up with V & D regarding long weekend dates for some events at Stanley Park.
- 6.14. Action item: Judy to approach Ken Dierrsen about drafting a proposal regarding starting a local schools student bowling program.

7. Information:

- 7.1. President's Report (Attached) – Lois.
- 7.2. Director at Large - Infrastructure Report (Attached) – Darrell.
- 7.3. Director at Large - Bowling Report (Attached) – Claus.

Due to technical difficulties, Eva left the meeting at 11:10

The meeting adjourned at 11:35 pm.

MINUTES APPROVED BY BOARD OF DIRECTORS ON Feb 14, 2022.

Lois Goodeve

Judy Lawson

President

Secretary

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1:16 PM

2022-01-04

Accrual Basis

Stanley Park Lawn Bowling Club
Balance Sheet Prev Year Comparison
As of 31 December 2021

	31 Dec 21	31 Dec 20	\$ Change
ASSETS			
Current Assets			
Chequing/Savings			
1052 · Vancity Operating Account	42,708	15,037	27,671
1055 · Gaming Accoubnt - Vancity	6	0	6
1080 · Vancity Term Deposit	21,539	41,857	(20,318)
Total Chequing/Savings	64,253	56,894	7,359
Accounts Receivable			
1210 · Sundry Accounts Receivable	830	614	216
Total Accounts Receivable	830	614	216
Other Current Assets			
12100 · Inventory Asset	1,389	960	429
1405 · Cash Floats	400	400	0
Total Other Current Assets	1,789	1,360	429
Total Current Assets	66,872	58,868	8,004
TOTAL ASSETS	66,872	58,868	8,004
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Other Current Liabilities			
2112 · BC Bowls Memberships	60	0	60
2114 · Deferred Revenues	0	13,078	(13,078)
25500 · GST/HST Payable	2,331	(3,508)	5,838
25550 · PST Payable (BC)	34	0	34
Total Other Current Liabilities	2,425	9,571	(7,145)
Total Current Liabilities	2,425	9,571	(7,145)
Total Liabilities	2,425	9,571	(7,145)
Equity			
30000 · Opening Balance Equity	8,146	30,803	(22,657)
30500 · Designated Reserve	22,657	0	22,657
32000 · Retained Earnings	42,465	27,117	15,348
Net Income	(8,821)	(8,622)	(199)
Total Equity	64,447	49,298	15,149
TOTAL LIABILITIES & EQUITY	66,872	58,868	8,004

2:19 PM

2022-01-04

Accrual Basis

Stanley Park Lawn Bowling Club
Profit & Loss
December 2021

	Dec 21
Ordinary Income/Expense	
Income	
4022 · Membership Fees - Social	71.43
4032 · Games - Miscellaneous Revenue	44.64
4110 · Social Events	571.43
4120 · Bar (Liquor) Sales	75.59
4124 · Soft Drink Sales	340.18
4270 · Government Grants	6,840.01
Total Income	7,943.28
Gross Profit	7,943.28
Expense	
5020 · Greenskeeping	
10 · Contract	2,500.00
Total 5020 · Greenskeeping	2,500.00
5022 · Greens - Consumables	
20 · Fertilizer/Nutrients	450.00
Total 5022 · Greens - Consumables	450.00
5024 · Greens Equipment	
40 · Equipment Consumables	34.21
41 · Service/parts/repairs	487.21
Total 5024 · Greens Equipment	521.42
5030 · Games Expenses	55.64
5645 · Office Supplies	117.14
5649 · Bank Transaction Fees	7.20
5660 · Club House Cleaning	230.00
5670 · House Supplies Purchases	45.57
5680 · Repairs & Maintenance	320.47
5682 · Liquor Licence Expenses	1,314.00
5690 · Heating - Fortis	238.28
5700 · Telephone & Internet - Telus	80.34
5720 · Capital Improvements	2,260.25
Total Expense	8,140.31
Net Ordinary Income	-197.03
Other Income/Expense	
Other Income	
4501 · PST Commission Revenue	20.96
Total Other Income	20.96
Net Other Income	20.96
Net Income	-176.07

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SPLBC Board
Jan 10, 2022
President's Report

Member Feedback:

I actually haven't had any feedback lately. And, of course, the latest surge of the pandemic has put everything back on hold. No cards or organized gatherings.

Continuing challenges:

Discussions:

On the other hand, no word on the draft of our new agreement or work on the broken phone line. I am following up.

Then got another one for water cooled equipment permit requirement. Still checking that out. Working on our annual report for the Park Board. Should go in by month end.

SPLBC Board Meeting January 2022

Director of Infrastructure

Darrell Becker

Greens: (Gavin Clifford)

Two new electric leaf blowers have been purchased. One powerful, for heavy jobs, and one lightweight, for small jobs. These will replace the two gas powered ones, which will be quieter, economical and better for the environment. The old ones will be sold online in the spring.

Brad has received two quotes for replacement of the east green plinths, to be completed in the spring. The decision on which quote to use is pending.

Wayne has been on top of the snow removal, beating Gavin to the punch.

House: (Wayne Hawrysh/Darrell Becker)

All work on the electric/water meters has been completed.

Claus advised that there are currently 6 available lockers in the men's room and 3 in the women's room. He feels that there isn't a need for more at this time. Once the need for more arises, we can look into cost and style. He has suggested a one time \$10 non refundable fee for the key, in case a replacement is required. We as a board need to discuss a yearly fee.

I, Darrell, spoke with Dave Fleming regarding the fountain/bottle filling station. He was unable to find his file regarding this. He does remember speaking with a Parks Board representative, but it really didn't get any further than that. I will need to contact our liaison, to see if they are still offering help with the replacement and hopefully we can include the mister as well.

Urban Impact

This is an explanation of the cost of services, for our mixed containers and paper pickup. Basically, when

- 1) HAVE RECEIVED CONFIRMATION OF 2 MEMBERS WHO HAVE PAID \$ 25.00 RENTAL FEE FOR INDOOR BOWLS USE
- RE-5.4 awaiting discussion with Graham and members who have signed out bowls in order to gather data on POLICY FOR SIGN-OUT IN FUTURE

- RE-6.8 will meet with Dave Griffiths soon to discuss ‘COACHES CORNER” CONCEPT FOR TIPS ON BOWLING etc
- Re 7.4 AWAITING CONFIRMATION FROM GRAHAM on change of dates for events on long weekend. (He has advised as follows dated Dec 15th)

Eva Murray
Past President

(The following section contains diagonal hatching marks)

[illegible]