

Minutes^[1]_[SEP]
SPLBC Spring General Meeting
Sunday, April 24, 2022 (1:00pm) Clubhouse

1. Call to Order: With a quorum present (57 members) the meeting was called to order at 1:00pm by President Lois Goodeve.

2. Acknowledgement: Meeting on Ancestral lands of the Coast Salish People.^[1]_[SEP]

3. In Memoriam.

Moment of silence to remember those who are no longer with us.

4. Approval of the Agenda.

MOVED: Monique Lamoureux, SECONDED: Rob Berridge that the agenda be approved. CARRIED.

5. Approval of Minutes of November 14, 2021.

MOVED: Carin Heckhausen, SECONDED: Kelly Robertson that the minutes be approved. CARRIED.

6. President's Report. (Attached).^[1]_[SEP]

Communications

7. Treasurer's Report. Financial Statements. (Attached).^[1]_[SEP]

- budget variances

Capital Priorities Committee

8. Vice-President's Report. (Attached).^[1]_[SEP]

Corporate Events

Discussion and questions:

- sign up sheets for corporate event volunteers will be posted on the bulletin board approximately one month in advance.

The meeting was paused for a break from 1:45 pm – 2:00 pm.

9. Past President's Report. (Attached).^[1]_[SEP]

Membership

Discussion and questions:

- Look for the online membership renewal form on the website.

- sign up for coaching sessions will be offered at the Open House on May 7.

10. Director's Report (Infrastructure). (Attached).^[1]_[SEP]

Greens

Discussion and questions:

- as we are considered a sporting club, the greens are exempted from watering restrictions.

- new, taller benches are coming for the area south of the greens.

- plinth replacement is scheduled for next Fall.

- the capital priorities committee is looking into replacement of the three failing tower lights.

House

11. Director's Report (Bowling). (Attached).

Games

Discussion and questions:

- can the Laws of Bowls be made available at the clubhouse? A link will be sent out in the newsletter and also posted on the website.
- the policy for guest bowlers is available on the SPLBC website. Go to the Member Info tab and select "Club Policies".
- concerns were raised about how visiting teams will find car access to the park and parking lots. There is a link to google maps on the SPLBC website and the games leader, Graham Mason, is encouraging outside teams to contact him if they need further driving directions.

Coaching

12. Director's Report (Social). (Attached).

Social events

Bar

Kitchen

Hospitality

13. Adjournment.

The meeting was adjourned at 3:00 pm.

APPROVED BY THE SPRING GENERAL MEETING ON April 16th, 2023.

President

Secretary

SPLBC SGM
April 24, 2022
President's Report

Land Acknowledgement

We are honoured to live and play on the unceded territory of the Coast Salish Peoples, the Musqueam, Squamish, and Tsleil-Waututh Nations.

This Season's Plans (fingers crossed)

Welcome Back! We are so pleased to be able to offer a full season of bowling and socials. Things are looking up, optimism is everywhere and so we are making many, many plans for this season. But of course, we all know that conditions can change. We have hope that lockdowns will not be necessary again. So, our plans are based on freedom of movement and gathering, without fear. However, we are prepared to pivot, if necessary.

So much is happening: Open House plans are in full swing...our first since 2019! A V&D Handbook of interclub tournaments has been printed and is available. We have agreed to host a Provincial championship here at the club. Mixed Pairs. Socials and BBQs are in the early stages of planning. It will be up to you, the members to let us know how many socials you would like. Only by members volunteering to do these things happen. You will hear a lot today and the calendar is filling up.

Budgets are best guesses

Budgets by definition are a financial guess. At the end of our year, in September, we look at the past costs and make estimates on the next year. One of our major problems is that we budget in the fall and both Bowls Canada and Bowls BC budget in the spring. So, we make an educated guess on their fees to us and have had a few surprises in the spring. The biggest surprise this year is that they have changed the way they calculate their fees. We are now being charged a flat amount based roughly on our size in 2019. It has nothing to do with how many members we have this year. The good news is it is less than what we paid in 2019. The bad news is it is more than we budgeted (based on the lack of full fees in 2020 and 2021). It has also adjusted how we self-assess the GST on membership fees. So, our fee this year on renewal of bowling membership is now the \$250 but plus GST of 5%, so equals \$262.50. Social membership will be \$75 plus GST = \$78.75. You will hear more details of this plus other budget variances from our Treasurer.

Projects:

There are lots of on-going projects to improve our club. We have budgeted for new plinths on the East Green. We have also planned in our last grant for increased bowl storage. And we managed to win a new grant to improve our irrigation system and buy a new electric mower/verticutter. Many thanks to the Capital Projects Team for obtaining \$25,000. for this. However, contractor and parts availability are affecting timing to some extent.

New Logo, New Shirts

Thanks to Graham Mason for the improvements to our Logo. There is a lot of talent in our membership. And a big thank you to the Shirt Committee for the design, rollout and orders for our new club shirt. They should arrive shortly.

Bowls Canada, Bowls BC and Park Board:

Just a little review of our official structure and some interesting numbers. According to Bowls Canada, there are about 18,000 bowlers in Canada: of these, 6,000 here in BC, 9,000 in Ontario and the other 3,000 spread out over the rest of the country. Here in BC, there are 4 districts: North Island, South Island, Interior and us, Vancouver and District. Popularly called V&D, it has about 2,500, close to half of the province. V&D contains 22 clubs, 7 of which are in Vancouver proper. We are the largest of these but have been unable to confirm whether we are still the largest club in Canada, by membership. As to size, there are several 4 green clubs across the country.

Over the winter, we have attended meetings with each and all of these organizations, including participating in the Park Board Traffic Study. And more to come.

Communications:

With the clubhouse being closed essentially the last two years and bowling happening under strict guidances, I don't know how we would have managed to stay together without good communications. We must acknowledge the wonderful work of Lynda Brennan who edits and publishes our newsletter to keep us all in the know. And then there is Mike Smolnicki, our tech guru, who manages the website and has worked hard with the teams to develop our online registration and enhanced payment options. Thanks also to Chris Chapman for his role in improving payment ease and reporting.

By the way, the weekly goal is to issue newsletters for Sunday breakfast morning readers. During the busy times, mid-week Wednesday morning tends to be the norm for a second newsletter. Please read all the way to the bottom as there is lots of information communicated there.

Stanley Park Lawn Bowling Club
Statement of Revenues and Expenditures
October 1, 2021 through March 31, 2022

<u>OPERATING REVENUE</u>	<u>31-Mar-22</u>	<u>31-Mar-21</u>
Membership Fees	357	-
Corporate Group & Other Rentals	675	-
Tournaments & Games	89	-
Social Activities	1,338	-
Donations	3,850	1,817
Government Grants	10,587	-
Other revenue	3,414	459
Total Operating Revenue	<u>20,311</u>	<u>2,276</u>
<u>OPERATING EXPENSES</u>		
Greens Maintenance & Improvement	20,684	21,892
Tournaments & Games	56	67
Social Activities	1,447	759
Facilities	7,490	3,573
General and Administrative	1,592	1,350
Club Improvements	7,460	287
Total Operating Expenses	<u>38,728</u>	<u>27,929</u>
Operating Surplus / (Deficit)	<u>(18,417)</u>	<u>(25,653)</u>

Stanley Park Lawn Bowling Club
Balance Sheet Prev Year Comparison

As of 31 March 2022

	<u>31 Mar 22</u>	<u>31 Mar 21</u>	<u>\$ Change</u>
ASSETS			
Current Assets			
Chequing/Savings			
1052 · Vancity Operating Account	36,291	11,859	24,432
1055 · Gaming Account - Vancity	4,153	0	4,153
1080 · Vancity Term Deposit	<u>21,668</u>	<u>32,077</u>	<u>-10,409</u>
Total Chequing/Savings	62,112	43,936	18,176
Accounts Receivable			
1210 · Sundry Accounts Receivable	<u>830</u>	<u>0</u>	<u>830</u>
Total Accounts Receivable	830	0	830
Other Current Assets			
12100 · Inventory Asset	1,389	960	429
1405 · Cash Floats	<u>400</u>	<u>400</u>	<u>0</u>
Total Other Current Assets	<u>1,789</u>	<u>1,360</u>	<u>429</u>
Total Current Assets	<u>64,731</u>	<u>45,296</u>	<u>19,435</u>
TOTAL ASSETS	<u>64,731</u>	<u>45,296</u>	<u>19,435</u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
2100 · Accounts Payable	<u>34</u>	<u>437</u>	<u>-403</u>
Total Accounts Payable	34	437	-403
Other Current Liabilities			
2112 · BC Bowls Memberships	60	0	60
2114 · Deferred Revenues			
50 · Gaming Grant	4,153	0	4,153
51 · Merchandise Sales	3,321	0	3,321
2114 · Deferred Revenues - Other	<u>0</u>	<u>13,078</u>	<u>-13,078</u>
Total 2114 · Deferred Revenues	7,474	13,078	-5,604
25500 · GST/HST Payable	2,081	-486	2,567
25550 · PST Payable (BC)	<u>232</u>	<u>0</u>	<u>232</u>
Total Other Current Liabilities	<u>9,847</u>	<u>12,592</u>	<u>-2,745</u>
Total Current Liabilities	<u>9,881</u>	<u>13,029</u>	<u>-3,148</u>
Total Liabilities	9,881	13,029	-3,148
Equity			
30000 · Opening Balance Equity	8,146	8,146	0
30500 · Designated Reserve	22,657	22,657	0
32000 · Retained Earnings	42,464	27,117	15,347
Net Income	<u>-18,417</u>	<u>-25,653</u>	<u>7,236</u>
Total Equity	<u>54,850</u>	<u>32,267</u>	<u>22,583</u>
TOTAL LIABILITIES & EQUITY	<u>64,731</u>	<u>45,296</u>	<u>19,435</u>

Known Variances from Approved 2022 Budget Income Items

Net Active Membership Fees: \$59,642 budgeted vs. \$54,800 now anticipated → **-\$4,832**

Bowling Lessons for Non-Joiners: will now not be collected → **-\$300**

Social Membership Fees: unbundling of GST → **+\$286**

Payout from Insurance Company Demutualization: windfall income → **+\$2,789**

Rental Fees for Lockers: unbudgeted \$170 @ \$10 → **+\$1,700**

BOTTOM LINE: Net shortfall of **-\$357** vs. budgeted income

This represents only about 3% of the budgeted surplus of ≈ \$12,500 for the fiscal year.

Capital Priorities Committee

Community Gaming Grant:

- \$7,900 from 2021 application received on February 1st
- being used to offset wages for contract greenskeeper

New Horizons for Seniors Program Grant:

- application submitted in December 2021
- \$25,000 received on April 7th (so not reflected in March 31st YTD financial statements)
- 2-part project: upgraded sprinkler system for greens and battery-powered lawnmower
- funds to be spent by March 31/23

Thanks to Committee Members:

- Brad Marchant, Mary Ann Gillies, Lois Goodeve, Chris Chapman, John Sinclair, and George Guthrie (past chair)

Vice Presidents 2022 SGM Report

Corporate Rentals

Managers - Keith Bespflug and Anne Berridge

2022 Budgeted at \$28 000.00

Thursday Afternoons are the primary time slot but we do offer clients both a Tuesday and Friday Afternoon option as an alternative.

Currently there are 3 Thursdays still available in June plus 1 in August and 2 in September. All other Thursdays have been booked.

Currently we have 13 bookings for approx. 535 participants with most groups booking \$40 Bowling plus \$10 Social. Total estimated income \$25 000.00

At this stage we are confident we will be able to meet the budget and will do everything we can to ensure it.

A huge thanks to both Keith and Anne for the work they do on the Corporate Rentals.

I would also like to thank the following people who have volunteered to be group leaders this year;

Sue Smolen, Judy McInerney, Jane Spencer and Lois Goodeve.

The team leaders will need an army of volunteers to help during each rental and will be calling on the membership to give them a hand. If you are interested in learning more about this volunteer opportunity, please check the box beside Corporate & Visitor Events on the back of your membership form and we will get in touch with you to discuss it further.

Club Emails

The board decided that each board position and many of the manager positions at the club should have a club email address that can be used by the person holding the position and transferred to someone else when they leave that position. This policy will make it easier for new board members and managers to see what has happened in the past and allow for a smoother transition when they start their new rolls. The benefit to the members is that regardless of who holds the position, the department email addresses will always be the same.

Below is a list of the email addresses that have been set up as well as the name of the person currently in that position. Please keep this list handy and use these addresses when communicating with the various positions.

SPLBC EMAIL	Assigned to
bookkeeper@splbc.com	Nate Doidge
bowling@splbc.com	Claus Braovac
coaching@splbc.com	Dave Griffiths
communications@splbc.com	Lynda Brennan
corporate@splbc.com	Keith Bespflug
games@splbc.com	Graham Mason
greens@splbc.com	Gavin Clifford
grouprentals@splbc.com	Anne Berridge
house@splbc.com	TBA
infrastructure@splbc.com	Darrell Becker
membership@splbc.com	Sharyn Collis Judy McInerney
pastpresident@splbc.com	Eva Murray
president@splbc.com	Lois Goodeve
secretary@splbc.com	Judy Lawson
social@splbc.com	Pat Furlong
treasurer@splbc.com	Rick McInerney
vicepresident@splbc.com	Chris Chapman
webmaster@splbc.com	Mike Smolnicki

Corporate Sponsorship

After Lynn Kennedy and I looked at what other clubs were doing, I came up with a variety of corporate sponsorship opportunities for consideration. These included Tournament Sponsors, Friday Night BBQ Sponsor, advertising signs on our Score Boards, Rakes, Draw Table and Benches to go along the south hedges.

From there I had 2 people with experience in purchasing community-based advertising value each of the opportunities plus I looked at what other clubs were charging for similar things and determined that we could generate up to \$20 000.00 per year to go towards capital projects.

A presentation was then made to the board and after a lengthy discussion the board decided that we should stick to our current club policy of no Corporate Sponsors.

I would like to thank Lynn Kennedy, Tania McQueen and Dave Sullivan for their input and feedback as well as their willingness to sit on the sponsorship committee had we proceeded with a program.

POS System

Last year we introduced payment by debit and credit card and the feed back has been very positive.

Going forward we are going to try to streamline all sales to go through the POS system making it easy for members to buy event tickets, pay tournament fees, purchase drinks, BBQ food, pro shop items etc.....

We are working to develop a team of 12 cashiers that when at the club will open the bar and take your payments for anything that you need to pay for. If this is something that you would be interested in helping out with, please see me after the meeting.

Starting today you can fill out your membership form plus pay for your membership, locker rental, name tag and club house fob online using your credit card. You can go to the club's website and follow the link to pay online by credit card.

A debit card payment at the club costs the club \$.10 per transaction

A credit card payment at the club costs the club 2.65% of the total purchase including taxes

A credit card payment done online costs the club 2.9% plus \$.30 per transaction.

For a bowling membership with locker the total cost is \$273.00 including taxes.

Debit card at the club costs the club \$.10, Credit card payment at the club costs

\$7.23 Credit card payment done online costs \$8.22

**Report to SPLBC Board of Directors April
2022
Past President - Eva Murray**

1. CPR/AED Training

This was completed on March 22, with five participants - Wayne Hawrysh, Joan Lynch, Janice Krieger, Donald Robertson, and Eva Murray. Our AED has been tested and is in working order.

2. Membership

My SGM talking points will serve as an overview of processes for membership renewal, Open House, liaison with Coaching, and new member registration.

The trend has been toward increased use of technology and increased use of non-cash payments. Let's remember the range of understanding and level of comfort with the trends. For those leading the change, we urge simplicity of process and clarity of language to make a smooth transition.

Thanks to those who have consulted with the Membership Team and have helped us.

3. Board Development

I've been pondering our understanding of the Board Chair not voting and wondering if this is really true. I've checked with people on boards, chairing boards, and providing board training. I've also checked the literature. In brief, anyone chairing a meeting who is also a member of the organization has a right and a responsibility to vote.

The Chair's role is to manage the meeting, to be the facilitator. The Chair can speak, make motions, and debate. The Chair only voting to break a tie seems to be a myth.

There are a number of cautions:

- Chairs must always convey fairness and neutrality in leading the meeting and the motions.
- Chairs wishing to make motions and speak to them, should relinquish the chair to someone else to manage the discussion and vote.
- A tie vote is not a majority, so the motion is defeated.

As such, I believe this should be documented for future reference. ***I move that at all SPLBC Board and Member meetings, the Chair can make motions, provide clarification and opinions, and vote.***

APRIL 3, 2022

BOWLING REPORT from

Bowling Director Claus Braovac

Subject SGM REPORT

COACHING DIRECTOR DAVID GRIFFITHS AND GAMES DIRECTOR GRAHAM MASON ARE ENTHUSIASTIC ABOUT THE UPCOMING BOWLING SEASON

WE WILL HAVE NEW MEMBERS' LESSONS BEGINNING MAY 8TH AND WILL ALSO BE EXPLORING THE POSSIBILITY OF LESSONS FOR EXPERIENCED BOWLERS WHO WANT TO IMPROVE THEIR COMPETITIVE SKILLS

OUR TUESDAY NOVICE LEAGUE WILL HAVE COACHES ON BOTH ENDS OF THE RINKS IN ORDER TO ASSIST THE NEW BOWLERS WITH RULES AND TECHNIQUE

OUR COMPETITIVE LEAGUES WILL INCLUDE A SINGLES AND PAIRS LEAGUE WITH PRIZE MONIES EXPANDED TO INCLUDE 1, 2, 3, AND 4TH PLACE PRIZES DEPENDING ON ENTRIES (The entry will be \$ 20.00 per BOWLER for these 8 week tournaments)

OUR COMPETITIVE INTRA CLUB EVENTS (IE SINGLES, PAIRS, TRIPLES CHAMPIONSHIPS) WILL ALSO HAVE AN INCREASED ENTRY FEE TO \$ 10.00 PER BOWLER

- Participants get a full day of bowling, plus coffee, tea and snacks for their \$10 (for comparison, inter-club tournaments charge \$20 per person for a full day of bowling plus coffee, tea and snacks)
- Extra prize money will allow for additional prizes - eg, 4th place finishers (depending on # of participants); and random draw prizes
- The increased entry fees will allow us to cover the hospitality costs for the event (typically \$50 per event)

**PLEASE SEE SPLBC CALENDAR FOR
ALL THE 2022 BOWLING EVENTS FOR
OUR CLUB**

**THIS INCLUDES OUR CLUB
CHAMPIONSHIPS AND ALL THE V & D
EVENTS INCLUDING BC MIXED PAIRS
CHAMPIONSHIP**

SGM House Report 2022

House Manager (Darrell Becker)

Janis Ballantyne and Daryl Gouthro will be assisting myself. I would like to thank Wayne Hawrysh for his great work and dedication over the past couple of years. I would also like to thank Linda MacMillan for doing a great job keeping our clubhouse clean and to welcome our new cleaners, Ed and George Hamilton.

Cleanup Day

We had a very successful Spring Cleaning. There was a great team of volunteers that helped make the event a success. Thanks to everyone who helped.

Team Growth

We are looking to grow our team. If you as a club member feel it's time to offer your assistance, we would love to have you join us. It's not as daunting as you might think.

Liaison & Communication

During the season, regular communication between the house team and the various groups that use the clubhouse, will be necessary. The clubhouse is vital in the day to day running of the club as a whole.

Security

We have installed a new self locking mechanism in the greens equipment shed. This will help with securing the shed, as there have been a few incidents of it being left open. We continue to use Securiguard for twice weekly random checks. A new security lighting system has been installed to help with keeping our facility safe and secure.

Our Role as Members

We, as members of SPLBC need to keep our clubhouse clean and safe. Everyone should be committed to cleaning up after themselves and do as much as possible to keep our garbage and recycling programs running smoothly. Please be conscious of putting your trash in the proper receptacle.

Questions?

SGM Greens Report 2022 (Gavin Clifford)

What's Been Done

On March 24 (West) and March 27 (East) a team of volunteers completed the aeration and topdressing (coring & sanding) of our greens. Top seeding of both greens was done during the process and the sprinklers, which had just been activated by Van Parks, were used to soak in the new sand and seeds. Mother Nature is cooperating so far with a mix of sun and rain, almost perfect for seed germination although it could be a few degrees warmer. Everything went smoothly including the delivery of our two 6 tons each. A small supply of excess sand has been stored in the sand bin and will be used for patch work throughout the season.

What's New

Work is being done to repair the short retaining walls of the centre garden. Contrary to popular belief, our sod nursery survived the winter and patches of sod have already been transplanted to our greens. This experiment is ongoing but results have been promising for the patch repair of trouble spots on the greens. The Parks Board provided another full skid (approx 30 wheelbarrows full) of top soil/compost for our gardens this year. The soil was quickly distributed by the greens team to various gardens on club grounds. An electric leaf blower has been purchased along with a second 40V battery pack. The two batteries will power the weed trimmer and blower and the new blower will be effective for small clean up jobs. The large gas blower has been retained for bigger "wet debris" clean up jobs. The arrival installation of new sprinkler heads is expected sometime in June. The new sprinklers should give our greens more uniform and consistent coverage. A new electric mower has been purchased and should be delivered in August.

Greens Status

The Greens are looking good, quickly recovering from a severe case of snow mold that developed in the winter as a result of a fungicide that was applied and the coring and sanding. It's looking like we should get full use of all rinks in the coming season and there are no large areas that will require roping off.

Watering will be closely monitored and Brad has been reprogramming the sprinkler system. There will be less water delivered to the cool shady areas and the implementation of a hand watering schedule for the dry spots if needed. The new sprinkler system should hopefully be in place by late June. The goal, as always, is firm flat greens. There are no plans at present to have any rest periods for the greens.

Greens Protocols

Members are reminded to limit damage to the greens in high traffic areas such as on the edges of the greens (Approximately the first 2 metres). Moist turf, especially early in the season, can be very delicate. Take care on the delivery of your bowls. Play short jacks and use the long mats early in the season. We are well aware that using the long mats can be a pain but they are very effective at preventing divots. A single game of bouncing bowls can cause turf damage that may take weeks to repair. Preventing divots is not just a job for the skip, it is something we can all help prevent. Proper footwear is very important for maintaining good greens. Flat shoes without heavy treads are required for bowling. There has been evidence of greens damage in the past, so there will be some random checks, to ensure that members are adhering to this. Please check the website to confirm if the greens are open or closed.

How To Help

The Greens Team meets on Wednesday mornings, and they volunteer for various tasks both on the greens and around the clubhouse. Show up at the club around 9 AM to help out, or contact Gavin Clifford for information. Other tasks that may need doing through the week include filling crow holes, clean up of debris that's blown onto the greens. If you are a morning person, removing the morning dew around 8:00 is an important means of disease control. Check with Gavin about brushing the dew. Our hired Greenskeeper, Scott, is dedicated to providing us with the best bowling surface possible. He receives direction from the Greens Team Leader as developed by the Greens Committee. Explaining the greens maintenance program and responding to critiques from members, is not a good use of his time. Should you have questions or concerns about how the greens are being looked after please contact the Greens Team Leader – Gavin Clifford

Questions?

Director at Large – Social

Full notes for AGM

- ◆ Many thanks to Trevor & Tony, for organizing Euchre; many thanks to Alice for organizing Bridge.
- ◆ Many thanks to Iain for continuing to diligently work at making sure we can enjoy a cold beverage! If you have your SIR you will need to have a brief tutorial on how to use the new system.
- ◆ Many thanks to Terry Servers who has been the lead on this for many years but has decided it is time to step aside. Huge thanks to Diane Werner for stepping up and taking it on!!
- ◆ We hope to be hosting our regular events this year – looking forward to:
 - Victoria Day in May
 - Canada Day in July
 - Pride Party in July
 - BC Day in Aug
 - Labour Day in September
 - Awards Night in September
 - Christmas Party
- ◆ Volunteer sign-up sheet is here. We cannot do these events without your help. Please think about signing up for something today. Knowing in advance how many people will volunteer makes it easier to organize the event as the date gets closer.
- ◆ We desperately need someone to take on the lead role for the Kitchen