

JUNE
SPLBC

Approved Minutes

SPLBC Board of Directors Meeting

Monday 9th June 2025 (9.30 am) Clubhouse

Attendance: Chris Chapman, Gay Hawley, Lois Goodeve, John Roberts, Harold Weibe, Graham Mason, Gavin Clifford , Tracie Sievers

1. **Call to Order:** 9.34am

2. **Regrets:** nil

3. **Approval of Agenda:** Motion: Lois Goodeve. Second: Graham Mason

4. **Approval of Minutes:** May 12th, 2025 Motion: Graham Mason. Second: John Roberts

5. **Decision/Action/Follow-up:**

6. **Directors' Reports:**

6.1. **President's Report** (Attached) – Chris.

6.2. **Treasurer's Report** (Attached) – John.

6.3. **Vice-President's Report** (Attached) – Gay.

6.4. **Past President's Report** (Attached) – Lois.

6.5. **Director at Large – Bowling** (Attached) – Graham.

6.6. **Director at Large - House Report** (Attached) – Harold.

6.7. **Director at Large - Greens Report** (Attached) – Gavin.

7. **Carry Forwards/New Business:**

8. **Next Meeting:** 9.30am Monday 14th July 2025 – Clubhouse.

9. **Meeting Adjourned:** 12pm

JUNE SPLBC

6.1. President's Report

Membership Income: approximately \$14K over budget and Approx \$2K above last years numbers after you take off the lesson discounts

Item	Qty	Gross Sales	Discounts	Net Sales	2025 Budget	2024 Actual	
FOB for Clubhouse Total	18	\$540.00	-\$8.73	\$531.27			
Locker Renewal - Annual Fee Total	161	\$1,610.00	-\$0.48	\$1,609.52	\$ 1,600.00	1663.92	
Name Tag Total	130	\$1,950.00	-\$117.18	\$1,832.82	\$ 1,700.00	\$ 3,039.00	Includes Fobs
New Bowling & Social Membership Total	100	\$25,000.00	-\$1,898.69	\$23,101.31			
New Social Membership Total	23	\$1,955.00	-\$24.28	\$1,930.72			
Returning Bowling & Social Membership Total	250	\$62,500.00	-\$1,278.57	\$61,221.43	\$ 70,000.00	\$83,768.00	Includes New
Returning Social ONLY Membership Total	52	\$4,420.00	\$0.00	\$4,420.00	\$ 6,375.00	\$ 6,893.00	Includes New
Grand Total	734	\$97,975.00	-\$ 3,327.93	\$94,647.07	\$ 79,675.00	\$95,363.92	
Excess over Budget & LY					\$ 14,972.07	\$ 4,181.10	
Discount total includes 5 lifetime membership discounts of \$250.00 each - The remaining discount amount of 2077.93 is for Lesson Refunds to 72 people who ended up joining either as a bowling or social member.							

In addition to the above we sold a total of 103 Novice Lessons for **\$2,942.71** which means about 70% of the people who took lessons ultimately decided to join the club,

Club Shirt sales – Luc sold a total of 111 club shirts which he anticipates will arrive later this week. Lots of positive feedback on the new colour combination which he sold 58 of, and also had a good response to the plain poly/cotton white shirts in both short and long sleeve which he sold approx. 32

Volunteer sign up - Trialing an online sign up system (alongside paper sign ups) for Volunteer help. Key Managers have agreed to trial. A call out will go in newsletter, then people and click on the link and add their names. They will receive a reminder email before shift, and if they need to cancel notification will go to Team Lead.

Rhonda Dyce is overseeing the launch of the sign up system and helping with Square.

Still working through some things but hope to have it all up and running within the next few weeks. Currently have Corporate / Kitchen / Bar set up, greens & games would also like forms.

Website login – Besides better security, the switch to individual logins instead of one generic one will allow people to manage their own volunteer shifts online. Emails should be coming out over the next week or two – will find them in Members only under “Our Organization”

Proposal: Installation of a Land Acknowledgement Poster

To: SPLBC Executive Committee

From: The Truth & Reconciliation Committee

Date: June 9, 2025

Subject: Proposal for Land Acknowledgement Poster and Suggested Placement of Poster

Background

For the past four years SPLBC has demonstrated its resolve to doing our part with regard to Truth and Reconciliation.

JUNE SPLBC

With the above in mind the Truth & Reconciliation Committee proposes that a poster be designed that contains the Land Acknowledgement statement similar to the City of Vancouver's Land Acknowledgement statement. This would further demonstrate SPLBC's commitment to work toward reconciliation and to honour the Coast Salish nations on whose land we gather.

Purpose

- Visibly recognize the traditional custodians of the land we occupy.
- Promote awareness and education among members and visitors.
- Reinforce our club's commitment to reconciliation through ongoing, visible action.

Proposed Text

SPLBC logo at top of poster followed by

SPLBC acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətaʔ (Tseil-Waututh) Nations.

Design & Placement

Design: Professionally printed poster, 12" x 16" to be mounted outside the clubhouse on the wall to the left of the two plaques (John Smith and Peggy and Al Waine) for high visibility and reflection.

Proposed Cost

Design approx. \$100.00

Printing on corrugated plastic approx. \$40.00

Community Engagement

The poster should be paired with a write-up in our club newsletter explaining its purpose.

Next Steps

Approval of the proposal by the Executive Committee.

Pending approval by the Executive we aim to have the poster ready by June 20, 2025, the day before National Indigenous Peoples Day.

Thank you for considering this important step toward truth and reconciliation. We believe this action, while symbolic, can foster dialogue, respect, and deeper connection within our club and community.

Submitted by

Trevor Ludski, Chair,
on behalf of the Truth & Reconciliation Committee
trevorludski@gmail.com

604 363-2119

Motion to approve the poster - Gay Hawley.

Second: Gavin Clifford. Moved: ALL



**Stanley Park Lawn Bowling Club
acknowledges that it is situated
on the unceded traditional
territories of the x^wməθk^wəy̓əm
(Musqueam), Sk̓w̓x̓wú7mesh
(Squamish), and səlilwətał
(Tsleil-Waututh) Nations.**



JUNE SPLBC

First BBQ – About the same numbers as last year's first BBQ with 135 meals served. We need to nominate one, or a rotating roster of members to be Draw Master and responsible for closing the club at the end of the night (lights, everything away etc). Chris to put notice to be put into newsletter

National Bowls Day- Decorations looked great but we need to advertise with posters earlier. Let's encourage members to invite anyone that was not able to make the open house. Tracie to create a bullet point of procedures for the day.

6.2. Treasurer's Report

June 9, 2025

- Income and Balance sheet for May 2025 has been provided. (Draft still need to identify variance of \$18.00
 - What should we do with the accounts payable water?
- Federal tax
 - Submitted (mailed) end of May 2025 Will follow up shortly make sure all is okay
- Club membership fees Bowls BC paid \$6452.93 Due -June 30
- Insurance
 - Axis insurance Policy has been paid for the year
 - Bowls BC check to be signed today
- PST has been paid up to end of April - May will be paid shortly
- Current
 - Following up with QuickBooks on new reporting requirements due Fintrack June 9
 - Need to remove Nate as owner of the system.
 - Harry needs to be added and Wayne removed as director
 - Open house invoices provided to Stephan Hodgson for submission for rebate

Water bill – leave it until requested

Tracie to add John Roberts to BC Societies for ease of getting documents.

Nate is still the owner of the accounting system – John to take over.

JUNE
SPLBC

Balance Sheet

Stanley Park Lawn Bowling Club

As of May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1052 Vancity Operating Account	121,272.18
1055 Gaming Account - Vancity	5.84
1060 Operating Account - HSBC	
1080 Vancity Term Deposit 6405	
1081 Vancity Term Deposit 6447	
1082 Vancity Cashable Term Deposit 3565	
1083 Vancity Non-Redeemable Term Deposit 3623	
1084 Vancity Non-Redeemable Term Deposit 1581	
1085 Vancity Non-Redeemable Term Deposit 4005	
1086 Vancity Non-Redeemable Term Deposit 4039	
1087 Vancity Non-Redeemable Term Deposit 4047	
1088 Vancity Non-Redeemable Term Deposit 6425	
1089 Vancity Cashable Term Deposit 4043	
1090 Vancity Non-Redeemable Term Deposit 0239	20,000.00
1091 Vancity Non-Redeemable Term Deposit 0361	20,000.00
1092 Vancity Non-Redeemable Term Deposit 403	20,982.68
1093 Vancity Non-Redeemable Term Deposit 486	20,982.68
1094 Vancity Non-Redeemable Term Deposit 528	20,982.68
1095 Vancity Non-Redeemable Term Deposit 416	20,982.68
1096 Vancity Non-Redeemable Term Deposit 154	20,802.19
12000 Undeposited Funds	
Class B Membership Share	7.19
Total for Cash and Cash Equivalent	\$266,018.12
Accounts Receivable (A/R)	
1210 Sundry Accounts Receivable	
Total for Accounts Receivable (A/R)	0
12100 Inventory Asset	2,613.14
1405 Cash Floats	100.00
1410 Prepaid Expenses	
Total for Current Assets	\$268,731.26
Non-current Assets	
Property, plant and equipment	
Total for Non-current Assets	0
Total for Assets	\$268,731.26

JUNE
SPLBC

Balance Sheet

Stanley Park Lawn Bowling Club

As of May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
2100 Accounts Payable	2,100.00
Total for Accounts Payable (A/P)	\$2,100.00
Credit Card	
2110 Accrued Liabilities	
2112 BC Bowls Memberships	
2114 Deferred Revenues	0
50 Gaming Grant	
51 Merchandise Sales	
52 NHSP Grant	
53 President's Membership Subsidy Fund	2,525.00
Total for 2114 Deferred Revenues	\$2,525.00
25500 GST/HST Payable	2,729.65
25550 PST Payable (BC)	616.38
Ministry of Finance (BC) Suspense	16.17
Receiver General Suspense	
Total for Current Liabilities	\$7,987.20
Non-current Liabilities	
Total for Liabilities	\$7,987.20
Equity	
32000 Retained Earnings	235,533.01
Profit for the year	26,627.69
30000 Opening Balance Equity	
30500 Designated Reserve	
31000 Prior Period Adjustments	-1,416.64
Total for Equity	\$260,744.06
Total for Liabilities and Equity	\$268,731.26

JUNE
SPLBC

Profit and Loss

Stanley Park Lawn Bowling Club

October 1, 2024-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
Income	
4020 Membership Fees - Active	86,126.49
4022 Membership Fees - Social	6,180.71
4023 Locker Rental	1,590.00
4024 Name Tags and Fobs	2,172.60
4030 Games - Tournaments	3,560.00
4032 Games - Miscellaneous Revenue	166.67
4040 Corporate Groups Rentals	1,400.00
4100 BBQ (Food) Sales	973.36
4110 Social Events	6,034.72
4120 Bar (Liquor) Sales	3,235.87
4122 Bar (Food) sales	655.23
4220 Other Club Activities	1,317.48
4240 Merchandise Sales	6,802.80
4260 Donations - Unallocated	1,725.25
4440 Interest Revenue	4,732.91
Total for Income	\$126,674.09
Cost of Goods Sold	
Gross Profit	\$126,674.09
Expenses	
5020 Greenskeeping	0
10 Contract	22,180.00
15 Special Projects	110.00
17 Greenskeeper - Other expenses	771.70
Total for 5020 Greenskeeping	\$23,061.70
5022 Greens - Consumables	\$1,313.00
20 Fertilizer/Nutrients	568.20
21 Surfactants	525.44
22 Fungicide/Herbicide	2,480.73
23 Pesticides	269.14
25 Sand	787.45
Total for 5022 Greens - Consumables	\$5,943.96
5024 Greens Equipment	0
40 Equipment Consumables	109.70
41 Service/parts/repairs	981.86
42 Equipment Purchases	217.04
Total for 5024 Greens Equipment	\$1,308.60
5030 Games Expenses	467.90
5040 Social Event Expenses	5,167.82
5060 Coaching Expenses	566.00
5070 Liquor purchases	1,380.60
5071 Bar Food Purchases	207.35
5130 Merchandise Purchases	897.89
5140 Club Activities Expenses	931.83
5615 Communication & Publicity	120.00

JUNE
SPLBC

Profit and Loss

Stanley Park Lawn Bowling Club

October 1, 2024-May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
5620 Affiliation Fees	40.00
5640 Insurance	6,050.00
5645 Office Supplies	567.17
5647 Computer and Software	1,543.17
5649 Bank Transaction Fees	3,595.19
5650 Kitchen - Food & Supplies	1,067.81
5655 Recycling PickUp	572.00
5660 Club House Cleaning	3,260.00
5670 House Supplies Purchases	743.82
5680 Repairs & Maintenance	5,824.50
5682 Liquor and Business Licence Expenses	2,615.00
5685 Electricity and Water - Parks Board via QMC	841.11
5690 Heating - Fortis	1,310.73
5700 Telephone & Internet - Telus	585.69
5730 Club House Renovations	31,412.72
Total for Expenses	\$100,082.56
Other Income	
4501 PST Commission Revenue	22.00
4502 Over and Short in Cash	14.16
Total for Other Income	\$36.16
Other Expenses	
Profit	\$26,627.69

6.3. Vice-President's Report

BAR

Keith convened a meeting of people wanting to volunteer for bar shifts on May 31. I noticed some new members plus returning ones many of whom were new to our bar.

Keith demonstrated how our new volunteer sign up works.

Chris introduced our new glassware and washing system. We want to take the burden off the kitchen staff when we have events and encourage people to do their bit by cleaning their glasses. Now there will be a soapy washing station with brushes near the bar.

People are encouraged to clean, then place their glass in the rack ready for the kitchen sterilizer.

Full trays are heavy, so we should keep a watch and move the dirty trays into the kitchen as needed.

Some discussion about preventing wastage with red wines, double bagging the empties bags and items available for the Pro Shop.

Keith then introduced the bar routine and POS system and suggests a mentoring team so new people can get comfortable with support of more experienced volunteers.

Meet and greet was a busy night, and the first BBQ is coming up.

CORPORATE

Our first corporate event was May 27, and several more since. Leads are now asked to cc their report to both Judy & Rick as Rick will now take the lead on invoicing. We are fully booked for the season. Leads are mentoring our new leads and soon the new leads will be on their own for smaller events. Big events will have 2 leads.

JUNE SPLBC

NEW VOLUNTEER-SIGN UP

Both Bar & Corporate Managers attended the meeting with Stan re the on-line volunteer sign up. Keith has his up and running. For Corporate, while it makes more work for Rick, it may solve some issues. Currently Leads handle their own volunteers, checking the sign-up list and contacting them to confirm the time they are expected. Our only access to their contact numbers is through the member list, and some have requested do not publish for privacy issues. That makes it difficult to contact them to confirm. This should solve that problem, but Rick now has to manage and forward the list of volunteers to the Leads.

MOLAB

People are getting used to the new location. Nothing else to report.

RETURNS

Reminder to keep bottles out of Returns, cans only.

SAFETY

Cathy is happy that the AED is back in place, and even happier that there is a shelf above. She has recruited Barbara Lewis as an additional member of the team. She likes the incident report and wants a few blank copies to be put by the first aid station.

BOARD REPORT ON MEET & GREET

Over 100 attended – some just dropped in others stayed throughout. From looking at the number of write on name tags used, well over 30 new bowlers attended.

There was a lot of bowling activity on the greens before the first game. Looked like lots of new bowlers out.

Games

86 tags were on the table for the first game, 15 for second game

Sales

Bar sales - \$ 656

Food sales - \$ 586

We were open 4-10 but in reality, very few arrived before 4:30 and we were cleaned up and gone by 9:30

Volunteers have been thanked, article for newsletter published.

I did not know how to turn on or off the lights on the rinks.

We will need 2 bartenders per shift

I did not know I should talk to Greens about our plans

I wish I thought about setting up tables and chairs inside and out and arranged volunteers for it.

While some experienced bowlers were put off by the idea of leveling the playing field by using unfamiliar bowls for our game of 4-3-2-1, most embraced it and had fun. Lots of positive comments after the game.

In the absence of a social director (who most likely would have alerted me to these issues) I have included in my report Guidelines for Organizers to help next year's lead. Tracie has saved to Dropbox.

JUNE
SPLBC

6.4. Past President's Report

Membership Report

Current social membership 80 & now closed

346 bowling members (423 members total). There are a couple of late social and bowling members not in this list plus we have 6 social members on the wait list and we want to do another list reconciliation. The interim total list has been sent to the Board for uploading to Drop Box. The current bowling and social members lists have been sent to Stan to upload to the website.

Based on the renewals to Monday, 77 bowling members have not renewed this year. The list includes 43 people who joined in 2024 and 12 who joined in 2023. We've also had several members who didn't renew last year but have renewed this year.

We have updated the newsletter mailing list a couple of times and will do another update after this weekend. We will include a note in the Sunday newsletter reminding members from last year to renew. We also plan on updating the Members page on the website to direct potential new members to membership.com and remove the link to the membership form.

Several board members and leads have requested lists derived from the Sumac data base, primarily for volunteers in their areas. If additional lists are required, please reach out.

First set of name tags have arrived and are ready for pick up. A second set will be ordered early next week. The delivery time on the first order is approximately two weeks.

Stephen Hodgson

Participation Co-ordinator

Kat has been busy getting up to speed with this role and she has met with Rob.

She has attended a lot of the first volunteer meetings to see what the particular roles look like. She has also met with most of the team leads to find out where their largest needs are. We want to accentuate the positive by highlighting current volunteers.

JUNE SPLBC

6.5. Director at Large – Bowling

Inter-club sign-ups to date (June 5)

Dale Hoadley 12 (8 SP)

Andy Craig 20 (7 SP)

English Bay 15 (3 SP)

Bell Aussie Pairs 22 (incl 8 SP)

V&D Mixed Pairs sign-ups to date (June 5)

17 (6 SP)

A poster will be sent to clubs to promote the Dale Hoadley Women's Triples

All womens lockers are currently in use – an email will be sent asking if friends are willing to share while we investigate getting more. Will check with Klaus about any available lockers in Mens room and any that may be used for storage of Clubhouse items.

Club Championships: Pairs format update

A different format was used for the Men's and Women's Pairs. I will be monitoring the feedback and expect to use the same format for the club Mixed Pairs. The new format has a knockout section and is intended to reduce the impact the random draw has on the eventual winner.

Discussion around "Strength of Opposition" column being included in spreadsheet.

Top Ten Update

Stanley Park has a BYE in the first round and will travel to play the winner of North Van LBC and Tsawwassen LBC on Friday, July 11

Indoor 6

Cancelled

Items for Discussion:

1) Format approval from Bowling Directory for league and event bowling formats?

- It has been agreed that rules for all leagues are to be agreed to by the Bowling Director, they are in line with World Bowls Rules, and we should not be introducing new scoring formats.

2) Enhancing club bowls selection by purchasing used bowls from members?

- Board agrees to enhancing club selection ONLY if bowls are better than what is currently on offer

Coaching Report

Nothing to Report

JUNE
SPLBC

6.6. Director at Large - House Report

House has had the odds and ends completed after the renovation.

We are finding some Ants in the building, Ant traps have been installed.

Cleaning crew has been keeping the club house nice and clean.

- It has been noted that excessive water is being used when cleaning floors – to be followed up with Cleaners as could present Safety Issue.
- Investigate whether cleaners have steam cleaner as that could be a better option.

Inventory of supplies is in good shape.

Meeting with a contractor for install of sliding glass doors to the front of the building has been held and estimate has been delivered.

Motion: That the Board approves up to \$1500 to be spent on a Gazebo structure to be erected over the “Tag Table” area; made by Gavin Clifford. Second: Gay Hawley. Moved: All

6.7. Director at Large - Greens Report

The weather has improved and the efforts to repair many of the bare spots, primarily under the trees on the east green, have been somewhat successful. Play on the east green will continue to go north south until mid-June to give the new grass time to get established. The weather has been good lately for germinating grass seed, growing grass and transplanting patches from our grass nursery to the greens. The greens have rebounded nicely from a fall and winter that saw significant moss and fungus growth despite the regular application of fungicide. Brown patches in the centre of the greens are the result of moss that was treated in May but the bent grass is filling in. There is little or now impacting to the rolling of bowls.

Our greens keeper was away unexpectedly at the end of April and first two weeks of May. Unfortunately, this coincided with my vacation, so I really appreciate the scramble from Brad, Lary and Robert to keep up with the mowing and rolling of the greens. I got out and applied a round of fungicide as soon as I got back on the 13th.

Wind events brought much debris down from the surrounding trees in May adding to the crew's workload. A pipe leading to sprinkler head #3 burst in early May and was finally repaired by City crew in mid-May. Hand watering that quarter of the west green for 3 weeks added to the crew's workload. The greens are now on a regular irrigation schedule that has all sprinklers come on at 6:30 AM. As the warmer weather arrives in June, a deep soak will be added once a week with periodic gaps in the daily irrigation. Occasional afternoon manual watering may occur which could shut down a green for an hour without notice as needed. The gaps in irrigation are being planned to allow crew to paint the tops of the end boards, something weather has prevented for months. A big thanks to Donald Robertson for his painting efforts so far.

Junk is piling up behind the shed so a trip to the city landfill will likely take place in June.

The greens opened for practice and play following the open house. Members and coaches are using long mats as requested. The first bowl damage of the season was discovered following a corporate event. Members are reminded to check their bowl delivery area regularly to see if small bumps/divots are appearing. If they are, either adjust the location of the long mat or add another long mat to protect the greens. Politely suggest another long mat if you see damage being done at a neighbors' rink. Sever damage can appear in seconds that could take weeks to repair. The height of cut on the lawn mowers has been lowered for bowling. It will be lowered further for tournament play.

JUNE
SPLBC

The dew bush hanging on the side of the shed can be used by any member that likes to get out for a morning stroll. Removing the dew is a simple process of walking the greens while sliding a pvc pipe attached to a broom handle. The pipe knocks the moisture from the grass blades down to the soil. When moisture is left sitting on the grass it encourages fungus growth. Between 7 – 9 AM is a good time to do this.

Membership provided me with the 2025 members list and I recently sent out an invite to join/rejoin the greens crew to everyone that checked off that they would be willing to help with greens maintenance. Results were pretty good with a few new and some familiar faces coming out to help last Wednesday morning. Members are reminded that the greens crew meets to work at the club every Wed morning and that anyone that wishes to help can just stop in and see me for an orientation. I'll also be sending a message to potential new gardeners this week. We can certainly use some help with our gardens! Anyone that wants to help with greens or gardens can contact me directly at greens@splbc.com

Clubhouse Refurbishment

The contractors concluded most their work replacing the LVP flooring and the painting of all the walls and ceiling of the clubhouse just in time for the SGM on April 27 as stipulated in the contract. A few minor odds and ends were done by them in May. Member's feedback on the results has been good. The clubhouse is much brighter now, and comments include "it looks so much bigger".

We are still getting things sorted out with the responsible managers regarding as signage, notice boards safety equipment installation, trophies, photos and décor.

Two more rows have been added to the men's tag board to accommodate the number of bowlers now up to almost 190.

Watch for the addition of a new tv/monitor by the bar. Gavin to investigate with Best Buy

Stanley Park sign to be erected inside clubhouse between speakers in front of TV near bathrooms. Approx cost for us to install - \$350. **Motion: Approval for signage to be installed; by Gavin. Moved: ALL**

Women's & Men's locker rooms signs ordered, bathroom signs hung.

MINUTES APPROVED BY BOARD OF DIRECTORS ON 2025

CC_____

Chris Chapman, President

TS_____

Tracie Sievers, Secretary