

Approved Minutes
SPLBC Board of Directors Meeting
Tuesday, February 14, 2023 (09:30 am)
Clubhouse

Attendance: Chris Chapman (Chair), Rick McInerney (Via Zoom), Judy Lawson, Lois Goodeve, Wayne Hawrysh, Sue Smolen, Claus Braovac, Lisa MacLean (Via Zoom, Minutes)

1. **Call to Order:** 09:30

2. **Regrets:** None

3. **Approval of Agenda:**

MOVED Lois, SECONDED Wayne that the Agenda be approved. CARRIED.

4. **Approval of Minutes:** January 10, 2023 (Attached).

MOVED Judy, SECONDED Wayne that the January 10, 2023 Minutes be approved. CARRIED.

5. **Presentation:** Pat Furlong, Truth & Reconciliation Committee. Presentation attached.

6. **Decision/Action/Follow-up:**

6.1. Chris followed up with Parks Board about painting.

6.2 Wayne forwarded Harold's quote for fixing the lighting.

6.3 Chris completed the annual Report to the Parks Board.

6.4 The meeting of all last year's bartenders to find out what worked/what might use improvement in the running of the bar has not yet happened.

6.5 **ACTION ITEM:** Lois will read up on the Bowls Canada Code of Conduct.

6.6 The Members Only section of the website has been set up.

6.7 The fob backup has been done.

6.8 The accessible washroom upgrade is being looked at.

6.9 The clubhouse floors are being done.

6.10 **ACTION ITEM:** That Claus send the garden video to Lynda B for posting in the newsletter.

6.11 **ACTION ITEM:** Discussion of the Robert's Rules of Order Small Board Procedures. SPLBC Board meetings operate according to the current edition of RROR in which the Procedures for Small Boards (less than 12 people) are contained. These say that the President can make and second motions in the same way that any other Board member can, without vacating the chair. The

president would not make or second a motion in a case where there would be conflict of interest. In that case s/he would recuse him/herself from any discussion. Lisa to follow up with Alan Newberry about his email.

6.12 **ACTION ITEM:** That Chris continue work on the agenda & structure of the Managers & Board meeting April 1, 2023.

6.13 **ACTION ITEM:** That Judy give Lynda info about bartending volunteer opportunities to put into the newsletter.

6.14 **ACTION ITEM:** That Judy investigate the difference between the BC Bowls and Bowls Canada Codes of Conduct.

MOVED Wayne, SECONDED Judy that SPLBC include a link to the Bowls Canada Code of Conduct on the Membership form at SPLBC. CARRIED.

MOVED Lois, SECONDED Wayne that SPLBC membership fees are non-refundable. CARRIED.

6.15 **ACTION ITEM:** That Claus get written info from Petra on how the Coaching Program will be structured and include that information in his next Bowls Report to the Board.

6.16 **ACTION ITEM:** That Claus get event and date info for upcoming SPLBC bowling events.

6.17 **ACTION ITEM:** That Wayne & Sue experiment with plastic dead crows on an area of the club grounds that will not interfere with the greens.

6.18 **ACTION ITEM:** That Wayne find out what the plinth board replacement quote covers and ask Gavin to proceed with the replacement.

6.19 **ACTION ITEM:** That Wayne proceed with the fountain/taps/watering repairs, using Lambert.

6.20 **ACTION ITEM:** That Lisa update the 2023 Org Chart and send to Mike and Lynda.

6.21 **ACTION ITEM:** That Lisa add the April 1 Managers & Board meeting to the Planning Calendar, as well as the notice for the SGM.

6.22 **ACTION ITEM:** That Lisa ask Lynda to post a notice to Hold the Dates for those dates in the 2023 planning Calendar that have been established: Spring cleaning Sun Apr 16; Spring General Meeting Sun April 30 1-3 and Golden Bowl Sun Apr 30 3:30-5:30; Open House Sunday May 6.

6.23 **ACTION ITEM:** That all Board Members have the dates & times for those events for which they are responsible finalised for the next Board meeting Tues March 14, 2023.

6.24 **ACTION ITEM:** That Sue complete the membership survey. The survey is to be submitted to the Board for final approval prior to it being sent out to the membership.

7. Reports:

7.1. President's Report (Attached).

MOVED Claus, SECONDED Lois to proceed with the field lighting repair quote from Boileau Electric for \$2,961.00. CARRIED.

The Boileau quote was for repairing 3 lights but we believe now that 4 are not working. This means that the actual cost of repairing the 4 lights will be closer to \$3500.00. There is the possibility that some of the lights are not working due to an issue with the wiring that carries the power to each fixture.

If this is the case we would like them to provide a quote while on site so that they can do the repairs utilizing the lift rental that will be on site. Doing this additional work (if needed) will ensure we are power ready for the eventual LED upgrade that we are hoping to complete either in the spring of 2024 or 2025.

It was decided that if any of the existing light fixtures can not be repaired through the replacement of bulbs, fuses ballasts or the wiring providing the power to the fixture we will NOT replace the fixture at this time but rather leave it until such time as we upgrade to LED fixtures.

7.2 Treasurer's Report & Balance Sheet to Jan 31, 2023 (Attached).

7.2. Vice President's Report (Attached).

7.3 Past President's Report (Attached).

7.4. Bowling Report (Attached).

7.5. Director at Large - Infrastructure (Attached).

7.6. Director at Large – Social (Verbally submitted; written report now attached).

8. Carry Forwards/New Business:

8.1 **New Business:** With respect to Pat Furlong's Truth and Reconciliation Committee Presentation: MOVED by Lois, SECONDED by Sue that Chris, as the Board representative on this committee, conveys to the committee the Board's thanks and support for the work they have done so far. CARRIED: 7 for, 1 abstention. T&R Committee members are: Trevor Ludski, Toni Ludski, Rob Berridge, Pat Furlong, Anne Berridge, and Chris Chapman (Board rep).

8. **Next Meeting:** Tuesday, March 14, 2023 9:30 am Clubhouse.

The meeting adjourned at 12:05 pm.

MINUTES APPROVED BY BOARD OF DIRECTORS ON Mar 14, 2023

Chris Chapman

President

Lisa MacLean

Secretary